

PPINE LAKE FIRE DISTRICT MINUTES

May 20, 2013

BOARD MEMBERS: Tom McLarty, Chairman; Tom Clark; Jack Graham and Clyde Andress, John Becker

CALL TO ORDER: Meeting called to order at 6:00PM by Tom McLarty, who led the Pledge of Allegiance.

ROLL CALL OF BOARD MEMBERS: Tom Clark, Absent

APPROVAL OF MINUTES: Minutes from April 4th and 20th-2013 were submitted for approval. Motion to approve made by Jack Graham, 2nd by Clyde Andress; carried unanimously by the Board.

PLFD FINANCIAL OPERATIONS REPORT FOR 4-2013

Beginning Balance	\$167980.32
Debit Totals	5380.94
Credit Totals	12,565.04
Ending Balance	175,164.42

Profit & Loss and Budget vs. Actual Reports were submitted to the Board. Motion to accept reports made by Clyde Andress, 2nd by Jack Graham; carried unanimously by the Board.

PLFD FIRE CHIEF'S OPERATION REPORT FOR 4-2013

A written report was submitted by Chief John Sticka. Following a brief discussion about fire restriction notification; the written report was entered into the minutes.

OLD BUSINESS

- Discussion and possible action to finalize approval of the 2013-2014 budget. Tom McLarty will follow up with the AZ Fire District Association to post the budget on their website. Motion to approve the budget made by Clyde Andress, 2nd by Jack Graham and carried unanimously by the Board.
- Status Update on WACEMS grant, John Sticka reports that the EMR class will begin in late June or early July. We have not had any further information on our grant status. Status update tabled until next meeting.
- Discussion and possible action for PLFD website. John Sticka was given a quote of \$2800 and found this price to be too high. Tabled until later date for further assessment.
- Discussion and possible action on report for Pension Fund Committee. Ron Kutil will remain the chairperson. No further action needed.

NEW BUSINESS

- Discussion of County Park work to be performed on PLFD borders. John Sticka met with Mohave County Planning and Zoning. They will not pay for soils testing and that we should hire our own engineer. This item will be tabled until more information is available.
- Discussion and possible action to fill Clerk of the Board position. Tom McLarty discussed the position description. Clyde Andress made a motion nominating John Becker, 2nd by Jack Graham and carried unanimously by the Board.
- Discussion and possible action on the request from Lake Mohave Ranchos (LMR) to be part of the county communication system. John Sticka states we need to approve a resolution to accept them into the communications system. Following discussion, Clyde Andress made a motion to approve their (LMR) acceptance into the communications system, 2nd by Jack Graham; carried unanimously by the Board.
- Discussion and possible action on the resolution of the Mutual Aid Agreement. Golden Valley Fire Chief has had the County Attorney review the agreement. John Sticka states this agreement will be beneficial to us and other county fire districts. Clyde Andress made a motion to approve the Mohave County Fire Officers Mutual Aid Agreement. 2nd by John Becker; carried unanimously by the Board.
- Schedule the PLFD Strategic Planning Meeting. Tom McLarty will send out an e-mail with potential dates for the meeting.

- Discussion and possible action regarding billing schedule for non-resident emergency services. Clyde Andress presented the Board members with samples of billing schedules and invoices. He states that our regulations allow us to bill non-residents for emergency services provided. Many other agencies are already billing for these services. District borders were discussed; along with services we provide to areas outside our district, ie. Park. Billing criteria and Mutual Aid Agreements were reviewed. Clyde Andress has requested the members review the paperwork, provide their feedback and he will give an update at the next meeting.

CORRESPONDENCE

- Grant Writing Seminar in June 28 & 29, 2013 , Kingman, AZ. John Sticka states that Clyde Andress and Paul Mackesey would be attending.
- Emergency management requested information about the demographics of the community. This is to better assist the community in the event of an evacuation.
- Correspondence had been received from an Auditor asking that we consider his services. Tom McLarty feels this is an issue to examine for the next year.
- John Sticka provided pictures of our tanker's progress for review.

CALL TO THE PUBLIC

- Dick Beacom recommended that PLFD provide Fire Evacuation Information for homeowners in the community. John Sticka will provide updated information for distribution.

BOARD MEMBER COMMENTS

- No additional comments were offered by the Board Members.

ADJOURNMENT

- Meeting adjourned at 7:00 PM by Tom McLarty.