



MINUTES PINE LAKE FIRE DISTRICT

FEBRUARY 24, 2014

CALL TO ORDER: 6:00 PM, Tom McLarty led the Pledge of Allegiance

ROLL CALL OF BOARD MEMBERS: Tom Clark and Ron Kutil absent. Quorum present.

APPROVAL OF MINUTES: Motion to approve minutes from 1-2014 made by Tom Beller, 2nd by Jack Graham and carried unanimously by the Board.

PLFD FINANCIAL REPORTS: Treasurer's Report, Profit and Loss Report and Budget vs. Actual reports were submitted and reviewed by the Board. Following the review a motion to approve the reports was made by Jack Graham, 2nd by Tom Beller and carried unanimously by the Board.

PLFD CHIEF'S REPORT: Chief Sticka submitted his monthly report and discussed the Mohave County Emergency Management meetings. During this meeting a discussion of the coverage (fire and medical response) for Mohave County Hualapai Mountain Park was brought up. Updates on the Fuel Reduction Grant and Funding are discussed in his report. Chief Sticka reported a signed agreement, allowing PLFD to establish a fuel break on their land, has been received from the Davis Family. Several community members have signed up for participation in the grant. Chief Sticka requests the return of equipment from former volunteer firefighters as the department is in need of this equipment. Chief Sticka's report was reviewed and accepted by the Board.

OLD BUSINESS:

- a. Worker's Compensation Paperwork. Chief Sticka and Board members have completed the required forms for SCF, our WC carrier. The paperwork will be submitted to SCF by the PLFD secretary.
- b. Update on Station 62 dedication. The celebration of life for Tony Beacom and dedication of Station 62 in the name of the Beacom Family is scheduled for April 12, 2014 from 1:00 PM to 4:00 PM. Chief Sticka recommended placing Tony's helmet in a display case to be placed in Station 62. This was met with Board approval. Suggestions for announcing the event to the local and firefighter communities were discussed. John Sticka will provide the information to county and state fire departments.
- c. Update on Fuel Reduction Grant. Chief Sticka reported that he has been working with Mohave County Emergency Management to accomplish fuel reduction efforts along with fire and medical services to the Hualapai Mountain County Park. The community information meeting on February 15, 2014 was well attended. A meeting is scheduled for March 15, 2014. Paul Mackesey reported that PLFD and BLM land assessments will start in the next couple of weeks. Efforts will be made to explain differences between the previous fuel reduction grant and criteria for current grant participation. The Fuel Reduction Committee reported they were working on Land Use agreements with several homeowners to access the fuel break linethrough their property. Efforts to provide the community with additional information were discussed.

- d. Possible action on the \$20,000 transfer of contingency funds to the Fuel Reduction program. Chief Sticka reported the PLFD accountant recommended the money be placed in an account separate from PLFD operational budget. These monies will be used to pay contractors removing hazardous fuels until PLFD is reimbursed by the State. Upon reimbursement, the money will be returned to the PLFD general fund. Motion made by Tom Beller to transfer \$20,000 from the contingency fund to the Mohave State Bank for a Fuel Reduction Grant account. The issuing of checks from the fund will require two signatures: one Board member and a member of the Fuel Reduction Committee Administrators. The Board will waive the check issuing policy for sums greater than \$1,000.00 and increased the Hazardous Fuel Grant approval to amounts greater than \$5,000, 2nd by Jack Graham and carried unanimously by the Board.
- e. Discussion and possible action on the continuation of the DSL in Station 62. Ron Kutil has spoken with Frontier and has received a reduction in the cost. The decision is to keep the DSL with the reduction in price and no further action is required.
- f. Update on T-Shirt Fundraising. Louise Moran reports that the project remains profitable and anticipates sales will increase with HMHOA meetings and summer events. She reports a \$619.47 profit after reimbursement of startup costs and has 43 shirts in inventory.

NEW BUSINESS

- a. Discussion and possible action on providing out of district services. Chief Sticka reports that PLFD has been providing services for Hualapai Mountain Park without reimbursement. However, in the past five years use of the park has increased significantly and on a busy weekend 1000 people may be using the park and facilities. PLFD does not receive reimbursement from Mohave County Hualapai Mountain Park or the County at this time for these services. A proposal by Chief Sticka is put forward to set up a system for reimbursement for responding to park emergencies. The costs of fuel, equipment use and personnel will be charged to Mohave County. Chief Sticka has provided a cost estimate after reviewing charges from Desert Hills FD, Buckskin FD and Pinion Pines. Chief Sticka presented Resolution 0023 to be adopted by PLFD Board. AZRS 9-500-20 and 9-500-23 provides for costs set forth for emergency fire and/or medical services. A motion to approve the Resolution 0023 and to include periodic rate reviews was made by Tom Beller, 2nd by Jack Graham. Following further discussion the motion was approved unanimously by the Board. Resolution 0023 was signed by the Chairman of the Board. Chief Sticka will present this to Mohave County Board of Supervisors.
- b. Discuss date for PLFD Budget working session. The Board will meet on March 10, 2014 at 6:00 PM. An announcement about the meeting will be posted.
- c. Discussion and possible action on maintaining and updating the PLFD website. A discussion to add additional photos, fire wise information, the fuel reduction grant and general information. Jackie Kinard will speak with Amanda Kaufman and set up further training.

CORRESPONDENCE

Tom McLarty reports he received a letter of resignation from Tom Clark. The notification was reviewed by the Board. PLFD will post an announcement for applications to replace this position for the remainder of his term of November 2014.

Tom McLarty has provided the Board with Fire Chief Association information, he requested the information be sent to each Board member.

Chief Sticka reported Hualapai Mountain Park has a new superintendent, Mr. Oktay.

CALL TO THE PUBLIC

There were no comments from the community.

BOARD MEMBER COMMENTS

Tom Beller requested information from Chief Sticka on the status of former PLFD volunteers' returning equipment. Chief Sticka reported that he has received some equipment but has met with difficulty with having equipment returned. Following discussion regarding cost of the equipment, Chief Sticka and Tom McLarty stated they will speak with former volunteers.

ADJOURNMENT

Motion to adjourn was made by Jack Graham, 2nd by Tom Beller and carried unanimously by the Board. Meeting adjourned at 7:12 PM.