



## **MINUTES PINE LAKE FIRE DISTRICT**

**MARCH 24, 2014**

**CALL TO ORDER:** 6 PM, Ron Kutil led the Pledge of Allegiance

**ROLL CALL OF BOARD MEMBERS:** Ron Kutil, Jack Graham and Tom Beller present; Tom McLarty present via phone.

**APPROVAL OF MINUTES:** Motion to approve the minutes from 2-2014 made by Jack Graham, 2<sup>nd</sup> by Tom Beller and carried unanimously by the Board.

**PLFD FINANCIAL REPORTS:** Treasurer's Report, Profit and Loss Report, and Budget vs. Actual reports were submitted to the Board on Friday, March 21<sup>st</sup> for review prior to the meeting. Following the review during the Board meeting a motion to approve the reports was made by Jack Graham, 2<sup>nd</sup> by Tom Beller and carried unanimously by the Board.

**PLFD CHIEF'S REPORT:** Chief Sticka submitted his monthly report to the Board. He noted there were 7 calls for the month. Chief Sticka reported that PLFD volunteers were continuing to update their medical evaluation skills; Paul Mackesey had accepted the position of Safety Officer. He extended our condolences to the family of John 'Sparky' Osterman, former PLFD Fire Chief. Services were well attended by the Pine Lake community and PLFD. Chief Sticka reported that we face an early extreme high fire restriction season and encouraged members of the Board to assist in making sure the community and visitors are aware of this issue. A motion to approve the report was made by Tom Beller, 2<sup>nd</sup> by Jack Graham and carried unanimously by the Board.

### **OLD BUSINESS**

- a. Discussion and possible action on 'Out of District' (OOD) billing system. Chief Sticka reported that PLFD responded to one OOD call. He submitted a bill for the call using PLFD stationary based on the rates discussed at the 2-14 meeting. Tom McLarty stressed the development of a system for consistent billing. Tom Beller suggested utilizing the program in QuickBooks. Chief Sticka has been tasked with designing and presenting a billing system at the 4-14 meeting.
- b. Update on T-shirt fundraiser. Louise Moran submitted a written report which was read by Jackie Kinard to the Board. She reported that sales had slowed but were anticipated to increase now that the weather has improved. T-shirts will be sold at the Lodge and special events. Current inventory is 41 shirts.
- c. Update on Hazardous Fuel Grant. Paul Mackesey and John Sticka reported the 2<sup>nd</sup> information meeting resulted in several additional community members participating in the process. Some assessments have been completed. John Sticka and Paul Mackesey are meeting and they are beginning to meet with contractors for bids on removing fuels. John Sticka has continued to meet with Mohave County Park officials about their participation and status on removing fuels. April 15 is a target date for fuel reduction removal to begin.

- d. Update on Station 62 Dedication. Ron Kutil reports that the plaque has been ordered and will be available for the dedication. John Sticka has ordered the glass case for Tony's helmet and Ron will have the additional plaque for the encased helmet inscribed for the service.

#### **NEW BUSINESS**

- a. Acceptance of Tom Clark's resignation from the PLFD Board. Motion made by Jack Graham to accept the resignation, 2<sup>nd</sup> by Tom Beller and carried unanimously by the Board.
- b. Consideration of candidates for the open Board position. Letters of interest were submitted by Amanda Kaufmann, Jack Speer and Paul Mackesey. A motion was made by Ron Kutil to enter into Executive Session, 2<sup>nd</sup> by Jack Graham; carried unanimously by the Board.

PLFD Board entered into Executive Session at 6:25 PM to interview candidates and consider appointing a new Board member to complete the term of Tom Clark.

Executive session ended at 6:50 PM and returned to General Session.

- c. Ron Kutil announced the appointment of Jack Speer to the PLFD Board.
- d. Set date for upcoming budget planning meeting. Following discussion the meeting is scheduled to follow the monthly Board meeting on April 28, 2014.
- e. Discussion and approval of priority list of potential PLFD projects. Following discussion this item is tabled until the budget meeting on April 28, 2014.
- f. Discussion and possible action for initiating an information campaign on the extreme fire danger for the upcoming year. Following discussion and information presented by Chief Sticka the Board agreed to support this initiation. John Sticka will proceed with acquiring information from the state for distribution in the community.

#### **CORRESPONDENCE**

No new correspondence was submitted to the Board

#### **CALL TO THE PUBLIC**

Board Supervisor, Gary Watson, was present and reported on the Yellow Pine water improvements made by the county and the addition of a dry hydrant on the property. He also stated plans are anticipated for a dry hydrant in Pine Lake. In addition, he mentioned the removal of the power line that crossed Pine Lake and the improvement of access to the water by helicopter buckets. He will work in helping to establish a working relationship between the park, park visitors and Pine Lake in informing the public about the increased need for fire prevention.

#### **BOARD MEMBER COMMENTS**

Tom McLarty and Ron Kutil thanked Gary Watson for attending and providing the Board with a progress update on county efforts to assist in protecting the Hualapai Mountains. He also thanked the community members for their interest in serving on the Board.

**ADJOURNMENT**

Motion to adjourn made by Jack Graham, 2<sup>nd</sup> by Jack Speer and carried unanimously by the Board. Meeting adjourned at 7:15 PM

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