

## **PINE LAKE FIRE DISTRICT**

**[www.pinelakefire.org](http://www.pinelakefire.org)**

**9-29-2016**

### **MINUTES**

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:00 PM**

**ROLL CALL OF BOARD MEMBERS:** Tom McLarty, Tom Beller, Jack Graham, Ron Kutil and Sherri Britt present. Quorum present.

#### **CALL TO THE PUBLIC**

Tom McLarty requested the Call to the Public to be moved to after roll call.

Don French read a letter to the Board (see attached) in reference to an issue on meeting room users that was on the August agenda leading to removal of storage of alcohol on the fire department premises.

Pauline Northrup asked, "how did this start"?

Chief LaFlamme responded that he was surprised, after being with the department for seven years, that this was occurring. After attending a seminar with other fire chiefs and asking other fire departments about it, he learned that "storing it" is the same as "providing it" – which the insurance does not allow. He also discussed that at some point, future private events will need to sign a document to release liability of the department for private uses. However, storage of alcohol is a big problem. The County Attorney has been advised to assist in isolating and protecting the department. The Fire Chief and board are currently liable. The storage of alcohol reflects poor stewardship of the tax payer dollars, as it is tied to an electric bill that the fire department provides. It's the Chief's responsibility to protect the building.

Dick Beacom suggested that this situation is different, because several users built this building. It has been going on for 30 years. The building was built without money from the fire district.

Jerry Moran does not understand why it is okay to drink on the premises, but not have storage.

Another question came up about potential issues with gambling and food handling.

Marlon Northrup asked, "what are the conflicts with using the room"?

Tom McLarty said that the Board had decided that this falls under operations and that the Fire Chief is responsible for operations. This issue arose during the last meeting during the discussion on conflict that was in response to two letters that were written about people stealing stuff and not replacing it.

Tom McLarty will put this item on the next meeting agenda.

## **MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON September 22, 2016**

### **APPROVAL OF MINUTES**

Motion to approve made by Jack Graham, 2<sup>nd</sup> by Sherri Britt to approve minutes without changes; without further discussion were approved unanimously by the Board.

### **PLFD FINANCIAL AND OPERATIONS REPORTS**

Motion to approve made by Ron Kutil, 2<sup>nd</sup> by Sherri Britt to approve the financial and operations reports without changes, without further discussion were approved unanimously by the Board.

### **PLFD FIRE CHIEF'S REPORT**

See attached report. Tom Beller inquired into the budget and if it is on-track with these changes.

### **OLD BUSINESS**

- a. Discussion and possible approval of Fire Chief Goals. Tom Beller had taken an action step to complete this for the board. Chief LaFlamme indicated he had several goals already set, including: assuring everyone is trained and documented; establishing a succession plan, adherence to the budget; water storage planning; and, pre-incident planning. Tom Beller indicated he would have goals established by the next meeting. Tom McLarty indicated that this item will be on the next meeting agenda. No action taken at this time. Public comment: Scott Steele indicated that they need to be realistic and quantifiable goals.
- b. Update on water storage approval. Discussion on the water storage proposal began with findings by Chief LaFlamme with the Pinion Pines Fire Department. Those tanks were designed for wildland fires only and are not configured to support structure fires. To support structure fires, a system with 3" to 3 ¼" outlets are needed for the lines to the fire support equipment. Tank sizes should be at least 5,000 gallons and should include hydrants. No action was taken at this time.

### **NEW BUSINESS**

- a. Discussion and possible approval of \$10,215.00 Insurance payment. Motion to approve by Jack Graham, 2<sup>nd</sup> by Tom Beller. Motion was approved unanimously by the Board.
- b. Discussion and possible approval of date for Horseshoe Tournament. This item was tabled.
- c. Discussion and possible approval of closing Verizon cell service and using one number with call forwarding. Tom McLarty indicated that this action does not require Board approval, as it falls under operations – which is maintained by the Fire Chief.
- d. Update on secondary levy report from the tax oversite commission. Tom McLarty gave the update. The commission determined the levy was in order.

### **CORRESPONDENCE**

Jackie Kinard has submitted her resignation as Secretary, effective December 31<sup>st</sup>, 2016.

**BOARD MEMBER COMMENTS**

Tom Beller has requested a reminder at the Call to the Public to be respectful and professional.

Ron Kutil requested an opportunity for the Board to shop for more competitive workman compensation policies in the future.

**ADJOURNMENT**

A motion to adjourn was made by Jack Graham, 2<sup>nd</sup> by Tom Beller and carried unanimously by the Board. Meeting adjourned at 7:40 PM.

**CLERK OF THE BOARD** \_\_\_\_\_