

PINE LAKE FIRE DISTRICT

www.pinelakefire.org

11-28-2016

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:04 PM

ROLL CALL OF BOARD MEMBERS: Tom McLarty, Ron Kutil, Sherri Britt present. Jack Graham and Tom Beller absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON NOVEMBER 26, 2016

APPROVAL OF MINUTES

Motion to approve made by Sherri Britt, 2nd by Ron Kutil after noting the following correction; Item B under New Business – New Board members will be sworn in during December Board meeting rather than November Board meeting. The Board voted unanimously to approve the minutes with changes.

PUBLIC COMMENT

Mike Britt inquired into procedure of allowing fire pits on private property. Jackie Kinard requested fire pit issue be discussed at next HMHOA meeting. Discussion will be added to December Board meeting.

PLFD FINANCIAL AND OPERATIONS REPORTS

Motion to approve made by Sherri Britt, 2nd by Ron Kutil to approve the financial and operations reports, budget line item correction and payroll deductions were discussed. Board members unanimously approved the report following the discussion.

PLFD FIRE CHIEF'S REPORT

The Chief's report was accepted by the Board.

- Cancellation of Chief's PLFD cell phone and transfer of calls to his personal cell phone.
- Chief's six month goals were presented in Smart Goal format.
- Status of personnel roster and training status of personnel.
- Walk-throughs of Hualapai Mtn. Park structures for fire safety purposes.
- Status of payment by Mohave County Parks for IGA with Hualapai Mtn. Park to PLFD.
- Quarterly vs. annual payments/changes with Copper Point.
- One emergency call was received.

OLD BUSINESS

a. Update and possible action on Fire Chief Goals. Chief LaFlamme presented the Board with a copy of his goals revised in Idea Sheet format. In discussion, Tom McLarty requested that Chief LaFlamme expand the goals further using an Action Sheet format. These will be presented at the next Board meeting.

b. Discussion on exploring options for new Worker's Compensation provider including annual vs. quarterly payments. Ron Kutil suggested consulting with current liability carrier regarding bundling insurance coverages together. Chief LaFlamme will follow up with insurance reps.

NEW BUSINESS

a/b. Discussion on action necessary to swear in new Board members Amanda Kaufman and Scott Steele effective 12/1/16 and provide them with required training and SOP manuals. Tom McLarty discussed state required training for Board members and ways to achieve this: conference attendance and on-line.

c. Discussion regarding providing new Board members with information on upcoming AFDA Conference and Training and registration information for same. Tom McLarty reminded the conference attendees they would be required to follow the PLFD Board Travel Policy. The secretary was requested to provide all current and newly elected Board members with the AFDA registration and lodging materials.

d. Update on Hazardous Fuel Grant was provided by Paul Mackesey. He discussed the remaining acreage goals required in the grants. He will have further information after discussing the grants with Mr. Elliot at the state level. This will be presented during the December 2016 meeting.

e. Ron Kutil advised the Board that a letter for moving PLFD P&R funds is ready for Fire Chief's signature and will be given to the secretary to issue the check to move the funds into the P&R account.

CORRESPONDENCE

Gene Newman confirmed his attendance at the December 2016 meeting to present his audit results.

BOARD MEMBER COMMENTS

Sherri Britt inquired about the current status of Scott Steele and his potential move to Nevada for employment and position on the PLFD Board.

Ron Kutil submitted his verbal resignation from the PLFD Board and Pension and Relief Fund Boards effective 12/31/16.

Tom McLarty publicly thanked Amanda Kaufmann for her continued work on PLFD Facebook page and our website: www.pinelakefire.org.

Tom McLarty publicly thanked Paul Mackesey and Louise Moran for their hard work on the fuel grants.

Tom McLarty stated he is waiting to hear back from Mohave County HR regarding their completion of PLFD I 9 forms.

ADJOURNMENT

A motion to adjourn was made by Ron Kutil, 2nd by Sherri Britt and carried unanimously by the Board. Meeting adjourned at 6:54 PM.

CLERK OF THE BOARD _____