

PINE LAKE FIRE DISTRICT

www.pinelakefire.org

12-19-2016

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:09 PM

ROLL CALL OF BOARD MEMBERS: Tom McLarty, Sherri Britt and Amanda Kaufman present. Ron Kutil absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON DECEMBER 19, 2016

NEW BUSINESS

b. Amanda Kaufman was sworn in as a new board member by Tom McLarty.

APPROVAL OF MINUTES

Motion to approve made by Sherri Britt, 2nd by Amanda Kaufman. The Board voted unanimously to approve the minutes as presented.

PLFD FINANCIAL AND OPERATIONS REPORTS

Motion to approve made by Amanda Kaufman, 2nd by Sherri Britt. The Board voted unanimously to approve the financial reports as presented.

PLFD FIRE CHIEF'S REPORT

The Chief's report was accepted by the Board.

- Received confirmation from PLFD's liability carrier that CopperPoint was best option for Workers Compensation insurance.
- Alarm implemented changes to communication procedures regarding medical calls.
- Jake Rhodes, City of Kingman Fire Chief, is working on dispatch costs for upcoming year and will be presenting their proposal soon.
- One emergency call was received for medical/fire in Hualapai Mtn Park.
- Payment from Mohave County Parks was received for IGA with Hualapai Mtn Park.

NEW BUSINESS

d. Eugene Newman, CPA, PLLC presented his Independent Accountant's Review Report of PLFD Financial Statements through June 30, 2016. Overall review of financial statements was good with no exceptions noted. He noted a couple of entry corrections needed in QuickBooks that had already been cleared up before audit was completed. Motion to approve made by Amanda Kaufman, 2nd by Sherri Britt. The Board voted unanimously to approve the Report as presented.

PUBLIC COMMENT

Mike Britt was present to follow up on allowing fire pits on private property but item was not included in agenda for discussion. Discussion will be added to January 2017 Board meeting.

NEW BUSINESS

- a. Tom McLarty will follow up with Mohave County regarding procedures on canvassing election results.
- b. Oath of Office for new Board member Amanda Kaufman(Moved to beginning of meeting)
- c. Election of officers was postponed to January 2017 meeting after vacant Board positions have been filled.
- d. Presentation of Audit Report by Eugene Newman(Presented earlier in meeting)
- e. Selection of Board members to fill existing vacancies was tabled to January 2017 meeting in order to allow interested parties time to attend meeting. January meeting date changed to January 30, 2017 due to quorum not possible until that date.

OLD BUSINESS

a. Update on Hazardous Fuel Grant was provided by Paul Mackesey. After speaking with Mr. Elliot from the State, Paul confirmed the remaining acreage goals required in both grants after movement of a couple of properties from the first grant to second grant. Noted how the State was working with PLFD to assist with smooth operation in implementing grants. An extension will be requested for completion of second grant.

CORRESPONDENCE

A written resignation letter will be requested from Scott Steele.

BOARD MEMBER COMMENTS

Tom McLarty discussed need for 2016 annual Board meeting for Pension and Relief Funds. Fire Chief will schedule a meeting before year end.

ADJOURNMENT

A motion to adjourn was made by Sherri Britt, 2nd by Amanda Kaufman and carried unanimously by the Board. Meeting adjourned at 7:00 PM.

CLERK OF THE BOARD _____