

## **PINE LAKE FIRE DISTRICT**

[www.pinelakefire.org](http://www.pinelakefire.org)

**04-24-2017**

### **MINUTES**

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:05 PM**

**ROLL CALL OF BOARD MEMBERS:** Chairman Amanda Kaufman, Richard Ripley, Tom McLarty and Corinne Casey present. Sherri Britt absent. Quorum present.

#### **MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON APRIL 21, 2017**

##### **APPROVAL OF MINUTES**

Motion to approve minutes from 03/11/17 Special budget planning meeting and 03/27/17 regular meeting made by Tom McLarty, 2<sup>nd</sup> by Richard Ripley. The Board voted unanimously to approve the minutes as presented.

##### **PLFD FINANCIAL AND OPERATIONS REPORTS**

Secretary Ginny Reinhold brought to Board's attention that a small .45 difference between the Treasurer's Fund Balance report and QuickBooks records has been carried forward for several months and requested to adjust the QuickBooks balance to match the Fund Balance. Chairman Amanda Kaufman advised to write the difference off to Miscellaneous which will reflect in April's financial reports. Motion to approve March 2017 financial reports was then made by Richard Ripley, 2<sup>nd</sup> by Tom McLarty. The Board voted unanimously to approve the March 2017 financial reports as presented.

##### **PLFD FIRE CHIEF'S REPORT**

The Chief's report was accepted by the Board.

- The wildland fire planning event held at Station 62 on 4/13/17 was successful with 26 participants. Chief LaFlamme thanked Sharon Sheridan and Elizabeth Rinaldis for preparing breakfast for all those attending.
- Praxair is working on refilling all of the empty oxygen bottles.
- Responded to one medical call.
- Chris Schaffer will be filling the vacant position of Assistant Fire Chief.
- Discussed low volunteer attendance at fire practice and has asked those no longer attending practice to return their equipment.

##### **CALL TO PUBLIC**

No comments were presented by the public.

##### **OLD BUSINESS**

- a. **Budget and 5-year plan discussion continued from 3/27/17 budget meeting.**  
Chief LaFlamme had emailed final copy of budget to Board members after last month's meeting. Richard Ripley made a motion to accept the budget as presented for posting for public viewing. 2<sup>nd</sup> by Chairman Amanda Kaufman. The Board voted unanimously to approve the budget as presented for public viewing.

## **NEW BUSINESS**

**a. Discussion and possible action regarding generator purchase.**

Discussion ensued regarding the need for a generator for Station 62 in the event of an extended power outage. Three quotes will be obtained for each aspect of the project to include the generator purchase, electrical work and plumbing and brought back to the next Board meeting.

**b. Discussion and possible action regarding purchase of tires for 626.**

Chief LaFlamme obtained three bids for the purchase of new tires for 626. Low bid was from Great West Tire for \$2,419.67. Motion was made by Tom McLarty to approve tire purchase. 2<sup>nd</sup> by Richard Ripley. The Board voted unanimously to approve tire purchase.

**c. Discussion on splitting the cost of Dave Haydon's funeral flowers with the HMHOA.**

The Hualapai Mountain Homeowners Assn inquired into sharing the cost of Dave Haydon's funeral flowers with the Pine Lake Fire District. Tom McLarty will check into the legalities of doing so.

**d. Discussion and possible action regarding the hiring of Chris Shaffer as Assistant Chief.**

Discussion ensued to confirm the Fire Chief has the authority to select and hire the Assistant Fire Chief. Tom McLarty asked for clarification on the job duties of the Assistant position. Chris Shaffer will be filling the position and presented his credentials to the Board and welcomed any questions.

**e. Discussion regarding review of bylaws.**

Chairman Amanda Kaufman presented copies of the By-laws to all Board members and asked them to review them for further discussion and possible updating at the next meeting.

## **CORRESPONDENCE**

None

## **BOARD MEMBER COMMENTS**

None

## **ADJOURNMENT**

Motion made by Richard Ripley to adjourn the meeting. 2<sup>nd</sup> by Tom McLarty. Meeting adjourned at 6:55 PM.

## **CLERK OF THE BOARD** \_\_\_\_\_