

## PINE LAKE FIRE DISTRICT

[www.pinelakefire.org](http://www.pinelakefire.org)

05-16-18

### MINUTES

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:03 PM

**ROLL CALL OF BOARD MEMBERS:** Chairman Richard Ripley, Clerk of the Board Paul Mackesey present. Tom McLarty present by phone. Corinne Casey and Nancy Speer absent. Quorum present.

#### **MINUTES PROVIDED TO THE BOARD ON MAY 13, 2018 FINANCIAL REPORTS PROVIDED TO THE BOARD ON MAY 14, 2018**

#### **APPROVAL OF MINUTES**

Motion to approve minutes from 4/18/18 meeting made by Richard Ripley, 2<sup>nd</sup> by Paul Mackesey. With no further discussion, the Board voted unanimously to approve the minutes as presented.

#### **PLFD FINANCIAL AND OPERATIONS REPORTS**

Motion to approve the April 2018 financial reports made by Richard Ripley, 2<sup>nd</sup> by Tom McLarty. With no further discussion, the Board voted unanimously to approve the financial reports as presented.

#### **PLFD FIRE CHIEF'S REPORT**

**a. The districts three water tanks are full and we have made our water accessible to both BLM and the County.**

Chief LaFlamme provided a key to BLM so they can access our water in the event of an emergency.

**b. We have moved Tender 628 atop Knob Hill for the summer.**

Tender 628 was relocated to the top of Knob Hill near Rick Schimkat's house. A 6,000 gallon pumpkin was set up behind Tender 628 and filled with two loads of water. This was set up due to the Pine Lake and Yellow Pine water sources currently being dry.

**c. New wind socks will be placed at both helicopter landing sites.**

Marlin Northrup purchased two new wind socks which will be placed where Tender 628 and the pumpkin are currently being staged and at the helicopter landing zone.

**d. Discussion of 5 year plan water storage.**

Chief LaFlamme stated he would like to place two 5,000 gallon water tanks on the north side of Knob Hill and discussed tentative installation plans to include the purchase of additional 3" fire hose to be able to reach further distances.

**e. Discussion of multi station Siren system.**

Chief LaFlamme would like to replace the siren at Station 61 with a dual evacuation siren due to the existing siren not being able to run off of a generator. The dual siren system would provide two different types of tones to indicate the necessary route of evacuation.

**f. Purchase of additional 3" fire hose for the purpose of getting a longer reach from our hydrants.**

The purchase of additional fire hose was already discussed in Item d.

**g. Tender 628 is old, slow and unsafe. It can no longer be relied upon for water delivery. I want to sell it once our 10,000 gallons of water are installed.**

Chief LaFlamme stated that Tender 628 is in very poor condition and is no longer needed since the District still has another Tender and potentially two new 5,000 gallon water tanks. Discussion ensued regarding details of Tender 628's unsafe condition, the liability created by keeping it and the best way to dispose of it.

**h. We have had three medical calls, no fires.**

No additional discussion was held.

**CALL TO PUBLIC**

None

**OLD BUSINESS**

**a. Discussion and possible approval of an updated PLFD mission statement.**

Chief LaFlamme verbally presented a proposed version of a new PLFD mission statement. Paul Mackesey made a motion to table the item until next month so Board members had a chance to review the written mission statement, 2<sup>nd</sup> by Tom McLarty. The Board voted unanimously to table the item to next month.

**b. Discussion and possible approval of changes to the by-laws.**

Paul Mackesey discussed removing all of the things that the Board does not do that was mandated by the by-laws. This includes the majority of Article 6, Committees of the Board, except for Section 2. He also cleared up who hires the Secretary of the Board. Richard Ripley recommended waiting 30 days to take action on this item to allow time for all Board members to review the proposed changes and to take action on it at the next Board meeting.

**c. Discussion on choosing legal counsel for PLFD.**

Tom McLarty stated that the person he had in mind has been having medical problems so is not an option at this time. He is continuing to look into different cost-effective options. Richard Ripley requested to continue this item to the next Board meeting.

**d. Budget preparation.**

Chief LaFlamme presented a preliminary budget. Discussion ensued regarding various budget line items with suggested changes narrowed down to approximately four items. Chief LaFlamme will implement the changes and a final draft will be presented at a Special Budget Meeting on May 18, 2018 for possible approval by the Board to post the proposed budget for public viewing.

**NEW BUSINESS**

**a. Discussion regarding the reimbursement of expenses for medical training.**

Assistant Chief Chris Shaffer stated that a semester long EMT course at Mohave Community College would cost \$949 plus approximately \$200 more for books. Discussion followed regarding the value the District would receive from putting someone through EMT training. Chris stated that First Aid/CPR training will be held at Station 62 on June 9, 2018 at no cost to the District.

**b. Discussion and possible approval of the sale of 628.**

Discussion was already held during the Chief's report. Richard Ripley made a motion to approve the sale of 628 when the Chief is ready, 2<sup>nd</sup> by Paul Mackesey. After a short discussion regarding the value of 628, the Board voted unanimously to approve selling 628 for whatever the Chief deemed was a reasonable price.

**b. Update on the 5-year plan.**

Richard Ripley stated that the 5-year plan was included in the handout provided by the Chief and thanked the Chief for including that information.

**CORRESPONDENCE**

None

**BOARD MEMBER COMMENTS**

Chief LaFlamme clarified that the first item listed on his 5-year plan should not have been included.

**ADJOURNMENT**

Motion made by Richard Ripley to adjourn the meeting. 2<sup>nd</sup> by Tom McLarty. The Board approved unanimously. Meeting adjourned at 7:05 PM.

**CLERK OF THE BOARD** \_\_\_\_\_

DRAFT