

## PINE LAKE FIRE DISTRICT

[www.pinelakefire.org](http://www.pinelakefire.org)

06-20-18

### MINUTES

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:00 PM

**ROLL CALL OF BOARD MEMBERS:** Chairman Richard Ripley, Clerk of the Board Paul Mackesey, Corinne Casey and Nancy Speer present. Tom McLarty absent. Quorum present.

#### MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON JUNE 17, 2018

##### APPROVAL OF MINUTES

Motion to approve minutes from 5/16/18 meeting made by Paul Mackesey, 2<sup>nd</sup> by Corinne Casey. With no further discussion, the Board voted unanimously to approve the minutes as presented.

##### PLFD FINANCIAL AND OPERATIONS REPORTS

Motion to approve the May 2018 financial reports made by Nancy Speer, 2<sup>nd</sup> by Paul Mackesey. With no further discussion, the Board voted unanimously to approve the financial reports as presented.

##### PLFD FIRE CHIEF'S REPORT

**a. We have had three medical calls and two fire calls.**

The fire calls are discussed in Items c and d below.

**b. Over Memorial Day weekend, I went on a few fire patrols through the community as well as the park.**

**c. On 5/26, a campfire complaint brought us out to Wild Cow.**

Drove to Wild Cow campground for a report of a large campfire. There were several people at Wild Cow but nobody had any campfires at all.

**d. Tenants at Barbara Lamatrice's house had a charcoal grill going. We put it out.**

Renters at the Lamatrice's residence had a charcoal fire going. The Chief helped them dig a hole and bury the coals after advising them that were not allowed to have charcoal fires.

**e. We have a First Aid/CPR class on Saturday, June 23<sup>rd</sup>.**

Approximately 30 people from various locations, including some from PLFD, will be attending a First Aid/CPR all-day class at Station 62 on June 23<sup>rd</sup>.

**f. The Chili cook-off was a huge success. I am waiting for the final numbers.**

Approximately \$1300 was raised through the chili cook-off competition and through PLFD t-shirt sales. We are awaiting a final number. The event was very successful.

No additional discussion was held.

##### CALL TO PUBLIC

None

##### OLD BUSINESS

**a. Discussion and possible approval of an updated PLFD mission statement.**

Chief LaFlamme verbally presented another proposed version of a new PLFD mission statement. Paul Mackesey stated he would like to see reference made to fire prevention in the mission statement. Chief LaFlamme, with the assistance of Assistant Chief Shaffer, will make a revision to add fire prevention verbiage into the mission statement and will bring the item back to next month's meeting.

**b. Discussion and possible approval of changes to the by-laws.**

Paul Mackesey discussed the changes made to the by-laws which include the removal of the majority of Article 6, Committees of the Board, except for Section 2 and clarifying that the Board is responsible for hiring the Secretary of the Board. Richard Ripley asked to confirm that there had been no additional changes made to the by-laws and asked if everyone had a chance to review the changes. Richard Ripley made a motion to approve the by-law changes, 2<sup>nd</sup> by Paul Mackesey. With no further discussion, the Board voted unanimously to approve the revised by-laws.

**c. Discussion on choosing legal counsel for PLFD.**

Tom McLarty was unable to attend the Board meeting so item was tabled to the next meeting.

**d. Budget preparation.**

Nancy Speer made a motion to approve the FY19 budget, 2<sup>nd</sup> by Paul Mackesey. With no further discussion, the Board voted unanimously to approve the new budget.

**NEW BUSINESS**

**a. Discussion and possible approval of spending up to \$3000 for a thermal imaging camera.**

Chief LaFlamme stated he found a thermal imaging camera for under \$2000 that would suit the needs of the district. Paul Mackesey asked to confirm that the camera will be purchased with funds that were donated specifically for the camera and asked to confirm the total of the donation. Chief LaFlamme confirmed the donation was \$3000. Nancy Speer asked what the camera could do. Chief LaFlamme explained how the camera worked and what type of events it could be used for. With no further discussion, Paul Mackesey made a motion to approve spending up to \$3000 for a thermal imaging camera, 2<sup>nd</sup> by Corinne Casey. The Board voted unanimously to approve the purchase.

**b. Discussion and possible approval of spending up to \$3000 for vehicle fuel.**

Discussion ensued regarding the quantity of fuel currently in supply, what the cost would be to replenish the supply and the fact that the current allocation in the budget for fuel was only \$2000. Paul Mackesey made a motion to approve spending up to \$3000 for vehicle fuel with any costs over \$2000 being charged to Contingency, 2<sup>nd</sup> by Corinne Casey. With no further discussion, the Board voted unanimously to approve the purchase.

**CORRESPONDENCE**

None

**BOARD MEMBER COMMENTS**

Paul Mackesey asked the Chief to include the status of certifications, such as NIMS and medical certifications, in the next Chief's report. Richard Ripley asked for an update on the volunteer roster which the Chief provided along with a summary of a recent Saturday morning training.

**ADJOURNMENT**

Motion made by Richard Ripley to adjourn the meeting. 2<sup>nd</sup> by Paul Mackesey. The Board approved unanimously. Meeting adjourned at 6:37 PM.

**CLERK OF THE BOARD** \_\_\_\_\_