

PINE LAKE FIRE DISTRICT

www.pinelakefire.org

01-16-19

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:00 P.M.

ROLL CALL OF BOARD MEMBERS: Chairman Richard Ripley, Clerk of the Board Paul Mackesey, Nancy Speer and Dave Bellini present. Pete Stronge absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON JANUARY 13, 2019

APPROVAL OF MINUTES

Motion to approve minutes from 12/19/18 meeting made by Paul Mackesey, 2nd by Dave Bellini. With no further discussion, the Board voted unanimously to approve the minutes as presented.

PLFD FINANCIAL AND OPERATIONS REPORTS

Paul Mackesey asked for a reminder on what the \$20,000 budget in Outside Services was expected to be spent on. Chief LaFlamme explained it was for the landscaping that needed to be done from Hualapai Mountain Road to meet the existing fire break. With no further discussion, a motion to approve the December 2018 financial reports was made by Paul Mackesey, 2nd by Nancy Speer. The Board voted unanimously to approve the financial reports as presented.

PLFD FIRE CHIEF'S REPORT

a. Update on district calls.

There were two medical calls and one public assist.

b. Update on 3" supply hose order.

The delivery of the 3" supply hose from FDC has been received. This will extend the distance to provide water by 1500 feet.

c. Update on fuel tank for 624.

The new fuel tank for 624 has been purchased and is being installed.

d. Donation from Elizabeth Rinaldis.

Elizabeth Rinaldis has made another \$1000 donation to PLFD.

CALL TO PUBLIC

None

OLD BUSINESS

a. Discussion and possible action on choosing legal counsel for PLFD.

Paul Mackesey received a proposal from Charlotte Wells to provide legal services to PLFD on an as needed basis for \$150 per hour and requiring no retainer. A motion was made by Paul Mackesey to approve accepting the proposal to retain Charlotte Wells for legal counsel, 2nd by Richard Ripley. The Board approved unanimously. Chairman Richard Ripley then signed the agreement. Discussion followed regarding contacting Charlotte Wells for assistance to obtain an easement for placement of a water tank on Knob Hill.

b. Discussion and possible approval for purchase of surplus extrication equipment from Bullhead City Fire District.

Assistant Chief Chris Shaffer stated that Bullhead City has pulled their old extrication equipment out of service and was willing to sell two sets to PLFD for \$1000. A motion was made by Paul Mackesey to approve spending up to \$1000 for two sets of extrication equipment, 2nd by Dave Bellini. The Board approved unanimously.

NEW BUSINESS

a. Administer Oath of Office to newly appointed Board member Pete Stronge.

Pete Stronge was unable to attend tonight's meeting; therefore, item will be moved to next month's meeting.

b. Discussion and possible approval of Annual Review prepared by Eugene Newman, CPA.

Eugene Newman presented the FY18 annual review to the Board. Richard Ripley made a motion to approve the annual review, 2nd by Paul Mackesey. The Board voted unanimously to approve the annual review as presented by Eugene Newman, CPA. Eugene Newman stated he will deliver the proper documents to the County.

c. Discussion on upcoming AZ Fire District Association conference.

The AFDA conference begins on January 18th. Secretary Ginny Reinhold confirmed that registrations were submitted and paid for Richard Ripley and Dave Bellini. Pete Stronge and Paul Mackesey registered and paid on their own. Nancy Speer will take the mandatory training online. Ginny reminded those attending to complete a travel expense form upon completion of the conference.

d. Discussion of budget procedures and possible establishment of a budget committee.

Paul Mackesey stated that the budget process should begin and suggested forming a committee in case others were interested in participating in the budget preparation. Discussion followed regarding the timeline for the budget process. No further action was taken to establish a committee.

e. Discussion of 5-year plan.

Chief LaFlamme stated he has a 2-year, 5-year and 10-year plan for infrastructure for water tanks, placing water lines and placing hydrants on Knob Hill. Paul Mackesey asked if we had the capability of getting to an incident on the road beyond the burn pile and how long it would take to respond. Chief LaFlamme stated the brush truck had the ability to make the trip which would take 25 minutes.

f. Discussion of elections.

Richard Ripley stated that the election of a Chairman and Clerk of the Board needed to be held. Paul Mackesey nominated Richard Ripley for the Chairman position, 2nd by Dave Bellini. Richard accepted the nomination and the Board approved unanimously. Richard Ripley nominated Paul Mackesey for the Clerk of the Board position, 2nd by Dave Bellini. Paul accepted the nomination and the Board approved unanimously.

g. Discussion and possible approval to purchase two 2500 gallon water tanks for Station 61 hydrant upgrade.

Item will be tabled to next month's meeting.

CORRESPONDENCE

None

BOARD MEMBER COMMENTS

None

ADJOURNMENT

Motion made by Richard Ripley to adjourn the meeting. 2nd by Paul Mackesey. The Board approved unanimously. Meeting adjourned at 6:58 P.M.

CLERK OF THE BOARD _____