

PINE LAKE FIRE DISTRICT

www.pinelakefire.org

10-16-19

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:00 P.M.

ROLL CALL OF BOARD MEMBERS: Chairman Richard Ripley, Clerk of the Board Paul Mackesey, Nancy Speer, Dave Bellini and Pete Stronge present. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON OCTOBER 14, 2019

APPROVAL OF MINUTES

Motion to approve minutes from 9/18/19 meeting made by Pete Stronge, 2nd by Dave Bellini. The Board voted unanimously to approve the minutes as presented.

PLFD FINANCIAL AND OPERATIONS REPORTS

Motion to approve the September 2019 financial reports was made by Richard Ripley, 2nd by Pete Stronge. The Board voted unanimously to approve the financial reports as presented.

PLFD FIRE CHIEF'S REPORT

a. Update on district calls.

We responded to two medical calls; both in the same night.

b. Response update.

Chief Shaffer provided an explanation of how dispatchers dispatch units for calls for all districts and how the length of time for responses affects the steps in that procedure.

CALL TO PUBLIC

None

OLD BUSINESS

a. Discussion and possible action with PLFD pension fund.

Paul Mackesey read Ron Kutil's resignation letter from his position on the Pine Lake Pension Board. Chief Shaffer stated that Chuck Osterman may be interested in sitting on the Pension Board. In order to confirm that the pension fund is being operated correctly, Paul recommended that Attorney Charlotte Wells be enlisted to review the current procedures and offer advice for any changes that may be needed. Paul Mackesey made a motion to consult with Charlotte Wells regarding the PLFD Board's responsibilities regarding the pension fund, 2nd by Richard Ripley. The Board approved the motion unanimously. Paul Mackesey made a motion to appoint Chuck Osterman to the Pension Board, 2nd by Pete Stronge. The Board approved the motion unanimously.

b. Update on SCBA fill station.

Chief Shaffer reminded the Board that they had previously approved the purchase of an SCBA filling station from Bullhead City Fire Department for up to \$5000. With that purchase still pending, Chris stated that he can now obtain a smaller SCBA filling station at no cost from Pinion Pines Fire instead. He will move forward with obtaining the smaller SCBA filling station since it meets the needs of the department.

NEW BUSINESS

a. Station access.

Chief Shaffer reiterated his concerns with providing department keys to all Board members. Chris restated that he will provide access to the station for any Board member at any time upon their request. Chairman Richard Ripley stated that as long as all of the Board members were aware of what was going on at all times and would be provided escorted access to the station upon request, he was in agreement with not having keys to the station.

b. Acceptance of PLFD Secretary's letter of resignation.

Chairman Ripley read the letter of resignation from Secretary Ginny Reinhold. Richard Ripley made a motion to accept the letter of resignation, 2nd by Paul Mackesey. The Board approved unanimously.

c. Consideration of individuals interested in the Secretary position.

Chairman Ripley stated he received two letters of interest for the Secretary position. However, since then, one individual withdrew. Richard then read the letter of interest from the remaining applicant, Sue Sticka. Ballots were handed out to Board members and then counted by Secretary Reinhold upon their return. The results were a unanimous vote for Sue Sticka as the new Secretary. Richard Ripley made a motion to hire Sue Sticka for the Secretary position effective 11/1/19 and to retain Ginny Reinhold until 11/30/19 in order to provide training. The Board approved the motion unanimously.

d. Update on Narcan.

Chief Shaffer stated that the Narcan has been received and everyone is already trained on it.

CORRESPONDENCE

All correspondence was already covered under other agenda items.

BOARD MEMBER COMMENTS

Paul Mackesey stated he will be unable to attend the November Board meeting but could be available telephonically and asked what number he should call in to.

ADJOURNMENT

Motion made by Richard Ripley to adjourn the meeting. 2nd by Pete Stronge. The Board approved unanimously. Meeting adjourned at 6:52p.m.

CLERK OF THE BOARD _____