

PINE LAKE FIRE DISTRICT

www.pinelakefire.org

03-17-2021

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:01 P.M.

ROLL CALL OF BOARD MEMBERS: Chairman Paul Mackesey, Pete Stronge, Clerk Board Dave Bellini present. John Sticka present via phone. Nancy Speer absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON March 10, 2021

APPROVAL OF MINUTES

Motion to approve minutes from 02-17-21 meeting made by Dave Bellini, 2nd by Pete Stronge. The Board voted unanimously to approve the minutes as presented.

PLFD FINANCIAL AND OPERATIONS REPORTS

John Sticka questioned what NFIRS Online for \$ 150.00 was for and Chief Shaffer stated it was for an annual fee for a National Data Base that provides fire statics.

Paul Mackesey requested moving \$ 1,500.00 from Contingency to Communications – discussion was held. This will be addressed at the Budget meeting

Motion to approve the February 2021 financial report was made by John Sticka, 2nd by Dave Bellini. The Board voted unanimously to approve the financial reports as presented.

PLFD FIRE CHIEF'S REPORT

a. Update on district calls.

No calls

b. ISO Brief

ISO Ratings impact our insurance and Chief Shaffer is working with an ISO Agent to get this rating lowered if possible. John Sticka questioned if this was just a one on one between Chief Shaffer and the ISO Agent and after discussion it was decided that John Sticka will assist with this.

c. Firewise Community Classes

This will be held at the Event Center on March 19th. At this event discussion will be held on how to become a Firewise Community.

Firewise Training Classes for the Firefighters will be on Saturday, March 20th. This is to help them recognize potential hazardous situations.

d. Station Assignments/Retasking

The ISO Agent recommended moving Engine 624 to Station 61. Assistant Chief Schimkat is moving his office to Station 61. The front of Station 61 will become an EMS Office. Station 62 will remain an office for Administrative duties.

CALL TO THE PUBLIC

Jackie Kinard inquired about the Siren status. Chief Shaffer stated that they are working with the County to try coordinate the Park and Pine Lake Sirens at the same time. Chief Shaffer states that siren testing will start again next month.

OLD BUSINESS

a. Job Description Review for PLFD District Employees

The job description for the Secretary of the Board was read and two additions were made. A motion to approve the description was made by Dave Bellini, 2nd by Pete Stronge. Pete Stronge will be reformatting the job description and will send to the Chairman of the Board. The Board voted and the motion passed.

The job description for the Fire Chief was handed out at the last meeting. Chairman Mackesey added Fire Prevention Program for our Community and to Maintain Pension Plan Statics to the description. Following discussion, Dave Bellini had questions about Incident Command Responsibilities and Hazmat Certification. John Sticka made a motion to accept the Chief Job Description, 2nd by Pete Stronge. The Board voted and the motion passed.

NEW BUSINESS

a. Preliminary Budget

This will be tabled until the next meeting as the Chief is continuing to work on Budget figures. John Sticka requested that Chief Shaffer send out his Preliminary Budget to all Board Members prior to the next meeting giving them ample time to review this before the April meeting.

b. Department Purchasing Process – discuss and possible action

Following discussion by the Board, there will be no changes to the Pine Lake Board purchasing policy. No action is taken.

CORRESPONDENCE

None

BOARD MEMBER COMMENTS

Dave Bellini asked about the new Pine Lake Fire Department patches. Chief Shaffer said they were still working on a design.

Pete Stronge commented on the lack of information put out to the Community about the recent storm. He was advised this is not a Fire Board responsibility.

Dave Bellini inquired about the new Fire Department ID's – Chief Shaffer stated that they are still working on that.

Chairman Mackesey thanked John Sticka for his involvement in identifying trees infected with the bark beetle and Johns work to getting these trees removed. John Sticka states that he is currently waiting for Mohave Electric Cooperative to arrange removing trees near the power lines.

ADJOURNMENT

Motion was made by Pete Stronge to adjourn the meeting, 2nd by Dave Bellini. The Board approved unanimously. Meeting adjourned at 7:15 PM.

CLERK OF THE BOARD _____