

## PLFD MINUTES

JUNE 23, 2014

CALL TO ORDER: 6:00 PM Tom McLarty, Chairman led the Pledge of Allegiance

ROLL CALL OF BOARD MEMBERS: Tom McLarty, Ron Kutil, Tom Beller, Jack Graham present. Jack Speer absent.

APPROVAL OF MINUTES: MAY 2014, Motion to approve the minutes made by Ron Kutil, 2<sup>nd</sup> by Tom Beller approved unanimously by the Board.

PLFD FINANCIAL REPORTS: Treasurer's Report, Profit and Loss, Budget vs. Actual reports were submitted to the Board for review on June 20, 2014 prior to the monthly meeting. Following review by the Board a motion to approve the reports was made by Tom Beller, 2<sup>nd</sup> by Jack Graham and carried unanimously by the Board.

PLFD CHIEF'S REPORT: Chief Sticka submitted his report to the Board. He noted that we are now at Level 2 Fire Restrictions: meaning no open fires and cigarette smoking only in designated areas i.e. homes or vehicles. A new gate has been installed at the entrance of the County Park, a code will be used for emergency access. PLFD is working with the county to acquire signs for road identification. Chief Sticka also made note of New Business items to be discussed.

### OLD BUSINESS:

- a. Update on community fire safe communication program. Distribution of the Fire Safety pamphlets continues. Murphy Broadcasting has requested 500 pamphlets to distribute during the Route 66 celebration in Kingman. Signs with Level 2 and the restrictions and a request for a solar powered sign from the county with fire level information was discussed. The new fire restrictions document from Mohave County will be posted to the website.
- b. Update on the hazardous fuel grant. Paul Mackesey reported on the land clearing status and the fuel break. 7 acres (private lots) have been cleared. Due to fire restrictions further work will be rescheduled after the fire season as sparking may occur with gas powered equipment. We have not received a bill from Mohave County and the Conservation Corps. Tom McLarty asked if we had any news about the additional grant and Paul Mackesey reported we had no information to date.

### NEW BUSINESS:

- a. Discuss and approve an agreement between Hualapai Investment, Inc. and PLFD to install a dry hydrant in Pine Lake. Chief Sticka presented a copy of the agreement to each Board member for review. In addition, he provided documentation on dry hydrants. Chief Sticka stated that GML Plumbing will complete the installation; we have provided proof of insurance to Hualapai Investment, Inc. and Byron Stewart, Mohave County EMS department states the county will reimburse at 100%. A motion was made to approve and sign the agreement by Ron Kutil, 2<sup>nd</sup> by Tom Beller, following discussion that the agreement must be recorded with the county. The Board voted unanimously to approve the motion.

- b. Discuss and approve an advance of \$2000.00 to purchase materials for the dry hydrant. Ron Kutil made a motion to approve the \$2000.00 advance with the verbal agreement with Mohave County and Byron Stewart. 2<sup>nd</sup> by Jack Graham and carried unanimously by the Board.
- c. Discuss and approve raising the tax levy from \$3.00 to \$3.25 per \$1000 of assessed property value. Ron Kutil stated the original change was made to lower the amount to \$3.00 was made during the downturn of the economy. However, this change was never meant to be permanent. John Sticka said we would not see the increase in the PLFD tax receipts for 2 years. Discussion about public notice and Mohave County paperwork required were mentioned. Motion made by Tom Beller to increase the tax levy from \$3.00 to \$3.25, 2<sup>nd</sup> by Jack Graham and carried unanimously by the Board.
- d. Discussion of alternative income/funding sources for PLFD. Tom McLarty referred to a solar grant through Mohave Electric Cooperative may be available and should be evaluated. Ron Kutil suggested a variety of fundraising events that can be held. Tom McLarty requested that Board members provide suggestions.
- e. The Fire Chief Evaluation Form. Tom McLarty provided Board members with a sample fire chief evaluation form to include a performance review and job description to include physical requirements. Tom Beller will research the physical job requirements for compliance. The Board will enter Executive Session for the performance review.

#### CORRESPONDENCE

- a. Applications for the upcoming Board Elections are available at Mohave County Elections Office and available on the county website. Public notice of the elections was posted in 3 sites in the community and on the PLFD website.
- b. A thank you note and \$100.00 donation to the PLFD for medical assistance provided to a visitor was read.
- c. Letter from Mohave County to a resident was read stating that Black Tank road was not a legal road for address purposes.
- d. John Sticka read a request for a donation old turn out boots for a Yarnell Memorial. Chief Sticka stated he would check to determine if any were available.

#### CALL TO THE PUBLIC

- a. Paul Mackesey suggested the Fire Chief's job description should include: community outreach efforts and relationships.

#### BOARD MEMBER COMMENTS

- a. Tom McLarty thanked Paul Mackesey and Louise Moran for their hard work on the Hazardous Fuel Grant.

#### ADJOURNMENT

- a. Meeting adjourned at 7:25 PM.