

PINE LAKE FIRE DISTRICT

MINUTES 12-29-2014

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:00 PM

ROLL CALL OF BOARD MEMBERS: Tom McLarty, Tom Beller, Jack Graham, Ron Kutil present. Jack Speer has resigned from the Board.

MINUTES, FINANCIAL REPORTS, AUDITOR REPORTS AND MUTUAL AID CONTRACT WERE PROVIDED TO THE BOARD PRIOR TO THE MEETING.

APPROVAL OF MINUTES: A motion to approve the minutes was made by Tom Beller, 2nd by Jack Graham. The minutes were approved without discussion and carried unanimously by the Board.

PLFD FINANCIAL AND OPERATIONS REPORTS: The Treasurer's Report, Profit and Loss, Budget vs. Actual reports were submitted to the Board on Saturday, 12-27-2014. A motion to approve the financial reports was made by Tom Beller, 2nd by Ron Kutil. The financial reports were approved without discussion and carried unanimously by the Board.

PLFD FIRE CHIEF'S REPORT: Chief Sticka submitted his report to the Board. He announced a gracious donation from Elizabeth Rinaldis of \$1000.00 for the Pine Lake Fire Department. Chief Sticka thanked Mrs. Rinaldis and her family on behalf of the PLFD Board and community.

All fire equipment is prepared for the winter and has chains.

The Hazardous Fuel Grant reports. The burn pile is larger than normal. He has spoken with BLM and they will not burn anything until there is snow on the ground. Due to the size of the burn pile Paul Mackesey has halted work until the burn pile can be reduced in size. Chief Sticka expressed thanks to the community for clearing their yards.

Since PLFD began recording all calls and activities, PLFD has responded to 47 calls. 20 calls are recorded with dispatch.

Chief Sticka encourages all Board member to attend the AFDA conference in Laughlin or Tucson. The 6 educational courses mandated by the State Legislature for Board members will be available for completion at this conference.

OLD BUSINESS:

- a. Update of rescue 610. Additional repairs need to be made to the vehicle.
- b. Discussion and possible approval of the AZ Mutual Aid Contract. Chief Sticka spoke with Byron Stewart, head of Emergency Management for Mohave County, who supported entering into this contract. Ron Kutil asked if Chief Sticka needed more information prior to entering into the contract. This item was tabled until the January 2015 meeting.

NEW BUSINESS

- a. Audit report from Gene Newman. The review was for the fiscal year 2013-2014. Going forward formal audits will be required every 10 years. He had no comments or recommendations regarding the current financial practices of the PLFD. A motion to

- approve his reports was made by Jack Graham, 2nd by Ron Kutil. The reports were approved without discussion and carried unanimously by the Board.
- b. Interview and selection of candidates for the open Board position. Executive session will follow the interview of candidates. Sherri LaFlamme has submitted her letter of interest to serve on the Board. She was the only community member to express an interest in the position, therefore an executive session, per Chairman McLarty, was not necessary. Tom Beller made a motion to appoint Ms. LaFlamme to the Board, 2nd by Ron Kutil. The motion was accepted without discussion and carried unanimously by the Board.
 - c. Installation of Board Members. Tom McLarty, Ron Kutil, Tom Beller, Jack Graham, and Sherri LaFlamme were administered the Oath of Office.
 - d. Schedule Strategic planning session for upcoming fiscal year. Following discussion, a strategic planning meeting will occur on February 23, 2015 after the regular Board meeting.
 - e. Discussion and approval of Board member attendance at the AFDA Conference in Laughlin. Members of the Board planning to attend are Chairman Tom McLarty, Board Members: Tom Beller, Jack Graham and Sherri LaFlamme. Chief Sticka and Jackie Kinard Sec. /Treasurer will also attend. A motion to approve Conference fees, lodging and travel expenses was made by Tom Beller, 2nd by Jack Graham. The motion was accepted without discussion and carried unanimously by the Board. Registration forms will be given to Chief Sticka. Board members were advised that reservations for hotel accommodations at conference rates must be made no later than December 31, 2014.

CORRESPONDENCE:

Holiday cards sent to the PLFD were read to the Board.

CALL TO THE PUBLIC:

No comments were made by members of the community.

BOARD MEMBER COMMENTS:

All Board Members thanked Ms. LaFlamme for her interest in serving of the Board.

ADJOURNMENT: A motion to adjourn was made by Ron Kutil, 2nd by Jack Graham and carried unanimously by the Board. Meeting adjourned at 7:05PM.