

## **PINE LAKE FIRE DISTRICT**

[www.pinelakefire.org](http://www.pinelakefire.org)

**08-28-17**

### **MINUTES**

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:05 PM**

**ROLL CALL OF BOARD MEMBERS:** Clerk of the Board Richard Ripley, Tom McLarty and Sherri Britt present. Corinne Casey absent. Quorum present.

#### **MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON AUGUST 25, 2017**

##### **APPROVAL OF MINUTES**

Motion to approve minutes from 7/24/17 meeting made by Tom McLarty, 2<sup>nd</sup> by Sherri Britt. The Board voted unanimously to approve the minutes as presented.

##### **PLFD FINANCIAL AND OPERATIONS REPORTS**

Tom McLarty wanted to confirm that proceeds deposited from the golf tournament were to go to the pension fund and asked for clarification on the process of moving the funds into the pension fund. Upon confirmation, Tom McLarty made a motion to approve the July 2017 financial reports, 2<sup>nd</sup> by Sherri Britt. With no further discussion, the Board voted unanimously to approve the financial reports as presented.

##### **PLFD FIRE CHIEF'S REPORT**

The Chief's report was accepted by the Board.

- Responded to one medical call, one brush fire caused by lightning and one smell of smoke report.
- Marlin Northrup assisted in the purchase of a new copier and replaced the mini-blinds over the kitchen sink in Station 62.
- Fundraiser totals are as follow:
  - Chili Cook-Off / Horseshoe Tournament - \$1,468.00
  - Golf Tournament and Auction - \$10,983.00
  - T-Shirt sales - \$518.25

##### **CALL TO PUBLIC**

Paul Mackesey provided a final report on the second fuel grant which is now closed. The balance in the bank account is \$9,867.15 and he is waiting on a check from the State for approximately \$11,239 for a total of \$21,106.46. He will close the bank account and provide the check to PLFD and will do the same when the check from the State arrives. Both checks will be applied to the Grants revenue line item in the budget. Paul offered suggestions for future fuel management work in the community and also suggested that it was a good idea to pass fundraiser monies through the PLFD budget since showing that fundraisers are held is beneficial when grant applications are being reviewed for approval. Lastly, Paul acknowledged Louise Moran for playing a significant role in assisting with the fuel grants and recommended that she be recognized for her hard work. The Board, in turn, thanked Paul for all of his time and hard work in administering the fuel grants.

## **OLD BUSINESS**

### **a. Discussion and possible action to fill open board member position.**

Richard Ripley confirmed that Board members had the opportunity to read Paul Mackesey's letter of interest for the vacant Board member position and then confirmed with Paul that he was still interested in filling the position. Upon confirmation, Richard Ripley made a motion to appoint Paul Mackesey to the vacant position, 2<sup>nd</sup> by Tom McLarty. Appointment was approved unanimously by the Board. Richard Ripley then administered the Oath of Office to Paul.

## **NEW BUSINESS**

### **a. Discussion and possible action regarding the purchase of two new laptops strictly for fire department use.**

Chief LaFlamme discussed purchasing a laptop for his use for Fire District business and for conducting training since there currently is no computer available. The second laptop is to replace the old and outdated laptop currently being used by the Secretary. Discussion ensued regarding whether or not the cost of the laptops would fall within the Fire Chief's spending limit and under what criteria the purchases could be applied to Capital Outlay. Accountant Gene Newman will be contacted for information regarding capital purchases. Chief LaFlamme and Assistant Chief Chris Shaffer will research further into the cost of the laptops and bring information back to the next meeting.

### **b. Discussion regarding placing solar panels on Station 62.**

Chief LaFlamme updated the Board on a meeting he had with Mohave Electric regarding the installation of solar panels on Station 62. Mohave Electric is encouraging schools and fire districts to take advantage of the \$15,000 grants being offered by Mohave Electric for the installation of solar panels. Chief LaFlamme plans on moving forward with the solar panels since there is no cost to the Fire District.

## **CORRESPONDENCE**

Paul Mackesey's letter of interest for the vacant Board position.

## **BOARD MEMBER COMMENTS**

Tom McLarty questioned the grant procedures for purchasing new fire vehicles similar to how Northern Arizona Consolidated Fire District was able to purchase a new vehicle with grant funds. Tom thanked Paul Mackesey for filling the Board vacancy and mentioned the mandatory training requirements.

## **ADJOURNMENT**

Motion made by Richard Ripley to adjourn the meeting. 2<sup>nd</sup> by Tom McLarty. Meeting adjourned at 6:55 PM.

**CLERK OF THE BOARD** \_\_\_\_\_