

## **PINE LAKE FIRE DISTRICT**

[www.pinelakefire.org](http://www.pinelakefire.org)

**11-20-17**

### **MINUTES**

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:00 PM**

**ROLL CALL OF BOARD MEMBERS:** Clerk of the Board Richard Ripley, Tom McLarty, Paul Mackesey and Corinne Casey present. Quorum present.

#### **MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON NOVEMBER 17, 2017**

##### **APPROVAL OF MINUTES**

Motion to approve minutes from 10/16/17 meeting made by Tom McLarty, 2<sup>nd</sup> by Paul Mackesey. The Board voted unanimously to approve the minutes as presented.

##### **PLFD FINANCIAL AND OPERATIONS REPORTS**

Motion to approve the October 2017 financial reports made by Tom McLarty, 2<sup>nd</sup> by Paul Mackesey. The Board voted unanimously to approve the financial reports as presented.

##### **PLFD FIRE CHIEF'S REPORT**

The Chief's report was accepted by the Board.

- Vince Fillion brought 626 to Kingman to participate in the annual Walk Away From Drugs event.
- Responded to one vehicle accident on 10/21, one public assist call on 10/26 and one medical call on 10/29.
- Responded to one report of smoke near Camp Stephens but Hualapai Mountain Park staff had already addressed the issue.
- The multi-purpose room at Station 62 was rented out twice generating \$225 in revenue for PLFD.
- Paul Mackesey asked the Chief how many people were attending training on Saturdays and what type of certifications everyone had. Chief LaFlamme responded stating three to five people were attending Saturday training, ten people were on the roster, four people had passed at least Firefighter I training and three to four have EMR training some of which has expired but will be reinstated. Tom McLarty suggested including updates on this information in the monthly Chief's Report.
- Chief LaFlamme discussed a surprise evolution that Assistant Chief Shaffer put together last week.

##### **CALL TO PUBLIC**

None

##### **OLD BUSINESS**

###### **a. Discussion and possible action to fill open Board member position.**

One person is interested in applying for the open Board member position but was unable to attend tonight's meeting. Action to fill the position will be moved to the 12/18/17 meeting when the interested party is able to attend.

**b. Update on new Board member orientation materials.**

Tom McLarty handed out sample orientation material to Board members to review and offered to create a rough draft for PLFD if there was interest in the material. Board members will review the material and provide feedback at the next meeting. Paul Mackesey suggested that Board members be provided copies of any PLFD agreements and IGAs. Richard Ripley requested that Paul Mackesey be notified once Wells Fargo was in receipt of the updated signature card so he knows he is officially a signer on the account.

**NEW BUSINESS**

**a. Discussion and possible action on ARS 48-805 A3; fingerprinting requirement for Fire District members.**

Discussion ensued regarding the procedure to implement the fingerprinting requirement for Fire District members. The Board instructed Chief LaFlamme to check with other fire districts to see how they implement the requirement and proceed with implementing the requirement for PLFD.

**CORRESPONDENCE**

Tom McLarty reminded everyone to complete their applications for the next AFDA conference in Laughlin which is being held on January 11-13, 2018. Completed applications should be given to the Secretary for submittal along with payment.

**BOARD MEMBER COMMENTS**

Tom McLarty thanked Chief LaFlamme for assisting in finding an interested party to fill the vacant Board member position.

**ADJOURNMENT**

Motion made by Richard Ripley to adjourn the meeting. 2<sup>nd</sup> by Paul Mackesey. Meeting adjourned at 6:30 PM.

**CLERK OF THE BOARD** \_\_\_\_\_