

PINE LAKE FIRE DISTRICT

www.pinelakefire.org

02-21-18

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:02 PM

ROLL CALL OF BOARD MEMBERS: Tom McLarty, Paul Mackesey, Corinne Casey and Nancy Speer present. Richard Ripley absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON FEBRUARY 15, 2018

APPROVAL OF MINUTES

Motion to approve minutes from 1/17/18 meeting made by Paul Mackesey, 2nd by Nancy Speer. The Board voted unanimously to approve the minutes as presented.

PLFD FINANCIAL AND OPERATIONS REPORTS

Motion to approve the January 2018 financial reports made by Corinne Casey, 2nd by Paul Mackesey. The Board voted unanimously to approve the financial reports as presented.

PLFD FIRE CHIEF'S REPORT

The Chief's report was accepted by the Board.

- On 1/16/18, Firetrucks Unlimited made a repair to E 621's PTO. An invoice has not yet been received.
- DR02: On 2/3/18, Chief LaFlamme and Captain Schimkat cut up and removed a tree that fell across Black Tank Road near Walapai Road.
- DR03: On 2/6/18, Chief LaFlamme went on a public assist call.
- BLM burned the burn pile on 2/13/18.

CALL TO PUBLIC

None. No members of the public were in attendance.

OLD BUSINESS

a. Discussion and possible approval of an updated PLFD mission statement.

Updated PLFD mission statement proposals were not yet available; therefore, discussion and possible approval of an updated PLFD mission statement was moved to the March 2018 Board meeting.

NEW BUSINESS

a. Discussion and possible approval of Annual Review prepared by Eugene Newman, CPA.

Discussion of the annual review occurred during the January Board meeting. With no further discussion, Paul Mackesey made a motion to approve the annual review, 2nd by Corinne Casey. The Board voted unanimously to approve the annual review as presented by Eugene Newman, CPA.

b. Appoint Chairman and Clerk of the Board.

Due to all Board members not being in attendance, appointment of the Chairman and Clerk of the Board was moved to the March 2018 Board meeting.

c. Discussion and possible action regarding Board meeting dates.

Discussion was held regarding changing the regular Board meeting dates. In order to accommodate all Board members, the regular meetings will be held on the third Wednesday of the month effective with the March 2018 meeting.

d. Discussion and possible approval for up to \$2,000 purchase of turnouts/PPE for Chuck Osterman.

After discussion of availability of existing turnouts, Paul Mackesey made a motion to approve the purchase of up to \$2300 for the purchase of turnouts for Chuck Osterman. The motion was seconded by Corinne Casey. The Board voted unanimously to approve the motion.

e. Discussion of property line easement on the east side of Station 62.

Paul Mackesey stated that, due to the property line on the east side of Station 62 running right in front of the bay doors without an easement, he feels the Board should be working to obtain an easement. Chief LaFlamme reported that he spoke with Ron Kutil who stated that Everett Burge is checking with his legal department to make sure there were no negative impacts on his end. All costs for planning and identifying the property line would be paid for by PLFD. The initial plan is from a point 30 feet out from the east property line to consider as PLFD property. The down side to PLFD could be an increase to the property taxes if actually deeded to PLFD. Paul Mackesey stated that he assumed it would be an easement and that Burge may prefer to provide an easement due to potential problems that could arise if the property was deeded instead. Paul then stated that perhaps a lawyer should be consulted. With no lawyer currently working for PLFD, discussion of obtaining a lawyer will be added to the agenda for the next meeting.

f. Discussion to clarify what information regarding the Chief's report is to be included on the meeting agenda.

Chief LaFlamme asked for clarification on what Chief's report information should appear on the agenda. Tom McLarty explained that, during training at the AFDA conference, the attorney's stated that bulleted items from the Chief's report should be included on the meeting agenda in order for the Board to be allowed to discuss those items. Paul Mackesey stated that the Chief could add items to his report after the agenda was prepared but the Board wouldn't be able to discuss them unless added to the next meeting agenda.

g. Update on new Board member orientation materials.

Tom McLarty stated he is still working on it. Paul Mackesey stated he is working on it as well but didn't finish in time for this Board meeting. He will finish in time to include it in next month's meeting.

CORRESPONDENCE

None

BOARD MEMBER COMMENTS

Paul Mackesey asked when the budget process starts. Tom McLarty stated it begins in March and is completed by June. Tom McLarty commented that he attended the AZ State Fire-wise training that was held last week. Tom, Barbara McLarty and John Sticka received their certificates for becoming assessors.

ADJOURNMENT

Motion made by Paul Mackesey to adjourn the meeting. 2nd by Corinne Casey. Meeting adjourned at 6:34 PM.

CLERK OF THE BOARD _____