

## PINE LAKE FIRE DISTRICT

[www.pinelakefire.org](http://www.pinelakefire.org)

04-17-19

### MINUTES

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:00 P.M.

**ROLL CALL OF BOARD MEMBERS:** Chairman Richard Ripley, Clerk of the Board Paul Mackesey, Nancy Speer and Pete Stronge present. Dave Bellini absent. Quorum present.

#### MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON APRIL 14, 2019

##### APPROVAL OF MINUTES

Motion to approve minutes from 3/20/19 meeting made by Paul Mackesey, 2<sup>nd</sup> by Pete Stronge. With no further discussion, the Board voted unanimously to approve the minutes as presented.

##### PLFD FINANCIAL AND OPERATIONS REPORTS

Motion to approve the March 2019 financial reports made by Richard Ripley, 2<sup>nd</sup> by Paul Mackesey. With no further discussion, the Board voted unanimously to approve the financial reports as presented.

##### PLFD FIRE CHIEF'S REPORT

###### a. Update on district calls.

There was one medical call at the park and one false alarm in District.

###### b. Sisters Gallery has used our multi-purpose room.

Sisters Gallery used the multi-purpose room again paying \$150 to do so.

Richard Ripley asked for an update on the fuel supply. Chief LaFlamme responded that all tanks are full. There is almost 200 gallons of unleaded and about 700 gallons of diesel. Richard Ripley then asked if the update to the signature card had been completed. Chief LaFlamme responded that the outgoing Board members names had been removed but he was still working with Wells Fargo to receive the new signature card for the new Board members to sign.

##### CALL TO PUBLIC

None

##### OLD BUSINESS

###### a. Discussion and possible approval to purchase two 2500 gallon water tanks for Station 61 hydrant upgrade.

As requested at last month's meeting, Chief LaFlamme obtained three quotes for the purchase of two 2500 gallon water tanks. Quotes were obtained from Home Depot, Ace Hardware and True Value with the lowest quotes being the same from both Home Depot and True Value at \$999. Chief LaFlamme recommended purchasing the tanks from True Value since PLFD has an account established there. With no further discussion, Pete Stronge made a motion to approve the purchase, 2<sup>nd</sup> by Richard Ripley. The Board voted unanimously to approve the purchase of the tanks.

###### b. Discussion on budget preparation.

Discussion included the formatting and layout of the budget and how to present the budget to clearly show the actual operating expenses and actual revenue separately from the Carryover and Capital Improvement funds. The Board also requested to see the budget balance by showing the budgeted expenses equal the projected incoming revenue. Item will continue to next month's meeting.

**c. Discussion and possible approval of State Fire IGA.**

Assistant Fire Chief Chris Shaffer stated that the State Fire IGA was actually in place back in 2016 but has since expired. He explained how the IGA outlines Pine Lake Fire District’s authority and responsibilities regarding wildland fires and does not affect anything the District currently does or has done in the past. Paul Mackesey made a motion to approve the renewal of the State Fire IGA, 2<sup>nd</sup> by Richard Ripley. The Board voted unanimously to approve the motion.

**NEW BUSINESS**

None

**CORRESPONDENCE**

None

**BOARD MEMBER COMMENTS**

None

**ADJOURNMENT**

Motion made by Richard Ripley to adjourn the meeting. 2<sup>nd</sup> by Paul Mackesey. The Board approved unanimously. Meeting adjourned at 6:50 p.m.

**CLERK OF THE BOARD** \_\_\_\_\_

DRAFT