

PINE LAKE FIRE DISTRICT

www.pinelakefire.org

05-15-19

MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:00 P.M.

ROLL CALL OF BOARD MEMBERS: Chairman Richard Ripley, Clerk of the Board Paul Mackesey, Dave Bellini and Pete Stronge present. Nancy Speer absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON MAY 13, 2019

APPROVAL OF MINUTES

Motion to approve minutes from 4/17/19 meeting made by Paul Mackesey, 2nd by Pete Stronge after noting the following correction; Item C under Old Business – the end of the last line should read “to approve the motion” rather than “to approve the purchase of the tanks”. The Board voted unanimously to approve the minutes with changes.

PLFD FINANCIAL AND OPERATIONS REPORTS

Richard Ripley questioned budget line item balances for Dues and Equipment Testing and Dave Bellini asked for clarification on how the budget lines for Insurance, Outside Services and Uniforms were spent. Richard Ripley asked if the servicing of the SCBAs would be charged to Equipment Testing. During discussion regarding the SCBAs, it was determined it would most likely be a capital expense. Richard Ripley asked if the Payroll Tax line needed to be increased for next fiscal year due to going over budget this year. Secretary Ginny Reinhold stated that the tax rate had increased mid-fiscal year and she had already discussed increasing the line for next fiscal year with Assistant Chief Chris Shaffer. After Chief LaFlamme responded to the remaining inquiries, a motion to approve the April 2019 financial reports was made by Paul Mackesey, 2nd by Dave Bellini. With no further discussion, the Board voted unanimously to approve the financial reports as presented.

PLFD FIRE CHIEF'S REPORT

a. Update on district calls.

There was one medical call, one carbon monoxide alarm call and one fuel spill at the Ranger Station. Chief LaFlamme stated that for every call they respond to, he is making a District response number and reporting it to Alarm.

b. Pine Lake Fire hosted the Hualapai Mtn Wildfire TTX meeting and Wildfire Safety Fair.

Multiple agencies attended the Hualapai Mountain Wildfire table top exercise that was hosted by Pine Lake Fire. Scenarios for handling wildfires and new technology were some of what was discussed.

C. FDC will be servicing the SCBA units.

FDC was here on Tuesday to do a major servicing of all of the SCBA units.

CALL TO PUBLIC

None

OLD BUSINESS

a. Discussion on budget preparation.

Chairman Richard Ripley recapped what changes were requested for the budget at last month's meeting stating that the expenses were to match the income on the operating budget and it appeared that was done. Chief LaFlamme stated that Assistant Chief Shaffer went over the budget applying the changes that the Board had requested. Paul Mackesey agreed with the changes that were made to the budget and then brought up the Capital Outlay fund beginning balance. After

further discussion, a reasonable figure was decided upon for the Capital Outlay fund. Paul Mackesey made a motion to approve the budget as presented by the Fire Chief with one change to the beginning Capital Outlay fund to be \$223,000, 2nd by Pete Stronge. With no further discussion, the Board voted unanimously to approve the budget, with the one change, for posting for the public.

NEW BUSINESS

a. Resignation of Fire Chief effective August 15, 2019.

Chief LaFlamme submitted a letter of resignation as Fire Chief effective August 15, 2019. Discussion ensued on how the Board wanted to proceed in replacing Chief LaFlamme. A vacancy notice will be posted requiring interested parties to submit letters of interest by June 12, 2019. All letters of interest will be reviewed by the Board at the June 19, 2019 Board meeting with interviews to be held at the July 17, 2019 Board meeting. Richard Ripley made a motion to proceed with the recruitment of a new Fire Chief, 2nd by Paul Mackesey. With no further discussion, the Board voted unanimously to approve the motion.

CORRESPONDENCE

None

BOARD MEMBER COMMENTS

Pete Stronge inquired if there was a way a topic could be discussed and/or approved prior to the next scheduled Board meeting. It was stated that any new items that were not listed on the current agenda could not be discussed until the next Board meeting unless an emergency Board meeting was scheduled.

ADJOURNMENT

Motion made by Richard Ripley to adjourn the meeting. 2nd by Dave Bellini. The Board approved unanimously. Meeting adjourned at 7:00 p.m.

CLERK OF THE BOARD _____