

## **PINE LAKE FIRE DISTRICT**

[www.pinelakefire.org](http://www.pinelakefire.org)

**05-19-2021**

### **MINUTES**

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:00 P.M.**

**ROLL CALL OF BOARD MEMBERS:** Chairman Paul Mackesey, Pete Stronge, Clerk Board Dave Bellini, Nancy Speer and John Sticka present. Quorum present.

#### **MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON May 15, 2021**

##### **APPROVAL OF MINUTES**

Motion to approve minutes from 04-21-21 meeting made by Pete Stronge, 2<sup>nd</sup> by John Sticka. The Board voted unanimously to approve the minutes as presented.

##### **PLFD FINANCIAL AND OPERATIONS REPORTS**

John Sticka commented on the fact that 98.5% of the taxes had been collected. He stated that this was an excellent percentage. Motion to approve the financials from March financial report was made by Dave Bellini and 2<sup>nd</sup> by John Sticka. The Board voted unanimously to approve the financial reports as presented.

##### **PLFD FIRE CHIEF'S REPORT**

###### **a. Update on district calls.**

2 calls – One call was a standby

One call was a Fire call – The Chief discussed the Flag Fire. It is now contained. The Firewise training is going well and a committee will be formed for this.

Fire restrictions are in place

Flagmine road will remain closed until it rains and the erosion problems can be evaluated.

Sand was delivered and there are 6,000 bags at Station 61

The Park will be closed this week. A Hotshot crew is still in the Park.

There will be a flood control meeting on May 20<sup>th</sup> at the Event Center .

##### **CALL TO THE PUBLIC**

Sue Sticka asked if the siren will continue to be tested. Chief Shaffer states testing will be started on Saturday – an email will be going out to all residents on this

##### **OLD BUSINESS**

###### **a. Discussion and possible action to adopt the 2021-2022 Budget.**

No one attended the Public Hearing on the Budget. A motion was made by Nancy Speer to adopt the 2021-2022 Budget as it stands– 2<sup>nd</sup> by John Sticka. The Board voted unanimously to accept the Budget.

###### **b. Discussion and possible action on use of contingency line item.**

Discussion was held and several ideas were discussed. A motion was made by John Sticka to document the progression of the contingency fund, when any line item goes over 100% of the budget amount – to be added to the Treasurer's Report. 2<sup>nd</sup> by Dave Bellini. The Board voted unanimously to accept this motion.

## **NEW BUSINESS**

**a. Discussion and possible action – Communications IGA renewal with City of Kingman 911 Dispatch center.**

Chairman Paul Mackesey and Chief Shaffer discussed the IGA and the increase of about \$200.00 from last year. Pete Stronge made a motion to accept the IGA renewal with the City of Kingman 911 Dispatch center – 2<sup>nd</sup> by Nancy Speer. The Board voted unanimously to accept this.

**b. Discussion of possible conflict of interest between Board members and first responders- either self or close family/friends.**

Discussion held. It was decided to table this until next month as Chairman Mackesey will check with AFDA for further clarification.

**c. Discussion of evacuation procedures.**

Dave Bellini states he has a evacuation sheet from 2013 that should be updated and distributed to all residents in the community and phone numbers updated. Chief Shaffer stated that he will work on this

## **CORRESPONDENCE**

None

## **BOARD MEMBER COMMENTS**

Chairman Mackesey states that since Job Descriptions for the PLFD employees were adopted previously, he would like to see Job Evaluations done and this will be added to the Agenda for next month.

John Sticka commended Chief Shaffer and his crew for how they handled the Flag Fire and the great job they did with the evacuations and the communications to the community. He also suggested that Chief Shaffer slow down a bit so he doesn't get burned out.

## **ADJOURNMENT**

Motion was made by John Sticka to adjourn the meeting, 2<sup>nd</sup> by Pete Stronge. The Board approved unanimously. Meeting adjourned at 6:53 PM.

**CLERK OF THE BOARD** \_\_\_\_\_