

## **PINE LAKE FIRE DISTRICT**

[www.pinelakefire.org](http://www.pinelakefire.org)

**02-16-2022**

### **MINUTES**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 5:58 P.M.**

**ROLL CALL OF BOARD MEMBERS:** Chairman Paul Mackesey, Clerk of Board Dave Bellini, John Sticka present, Pete Stronge present telephonically. Nancy Spear absent. Quorum present.

**MINUTES AND FINANCIAL REPORTS PROVIDED TO THE BOARD ON** February 15, 2022.

### **APPROVAL OF MINUTES**

Motion to approve minutes from 01-18-22 meeting made by Dave Bellini, 2<sup>nd</sup> by John Sticka. The Board voted unanimously to approve the minutes as presented.

### **PLFD FINANCIAL AND OPERATIONS REPORTS**

- a. **Corrections on Financial Reports from August-December.**  
Chris Shaffer explained the line item for the Pension Fund was re-activated and the donations for that were moved accordingly, which is why the corrections were made from August-December. John Sticka made a motion to approve the corrections as presented. 2<sup>nd</sup> by Dave Bellini. Approved unanimously.
- b. **January-2022-Financial reports.**  
John made the motion to approve as presented, 2<sup>nd</sup> by Dave Bellini. Approved unanimously.

### **PLFD FIRE CHIEF'S REPORT**

- a. **Update on district calls.**  
2 medical calls.

**CALL TO THE PUBLIC- Comments are limited to five minutes per speaker.**

None

### **OLD BUSINESS:**

- a. **Status on new Siren.**  
John Sticka gave an update: The new pole is set and wired. He stated between, Unisource, Emergency Management and others, there is approximately 50 hours of in-kind donations into the project. Trying to get a dollar estimate of the in-kind Donations for the Grant.
- b. **Update on station 61 Electric.**  
John Sticka gave update: He has given the file to Walter Bernor. Walker Electric did some work; they are waiting on Mohave County to inspect it. John stated there are no extras to this point. They are expecting to be paid by the end of the month. Walter to follow up. Nothing was done on the generator.
- c. **Discussion and possible action on recognition of former contributors to the Fire Department.**  
Paul Mackesey drafted a Deceased Volunteer Recognition Citation Example and suggested it should only be fore deceased contributors only. There was discussion with no action taken.

## NEW BUSINESS

- a. **Discussion and possible action on preliminary budget.**
- b. **Discussion and possible action on proposed 2022/2023 budget.**

Items a. and b. are the same topic and discussed as so.

Chris Shaffer presented an outline of what he has been working on with the budget.

Discussions and ideas were talked about with no action taken. Paul Mackesey asked for the proposed budget to be discussed on the March agenda under old business.

- c. **Discussion and possible action to restore a pension fund line item to budget and to discuss minimum annual contribution.**

Chris Shaffer explained to the Board that he added the line item to the current budget after speaking with Gene Newman. It was addressed under a. in the correction to the Financial and Operations Reports. Paul Mackesey suggested to handle it as it occurs. No action was taken.

- d. **Discussion and possible action to have Gene Newman do the quarterly payroll taxes.**

Cathy Gates, Secretary explained that the DES unemployment tax rates were wrong, and we may have overpaid on Chris Shaffer. Paul Mackesey indicated this was a part of the Secretary's duties. Cathy to work with the State to get this corrected.

- e. **Accept John Sticka's resignation and discuss and possible action on appointing a replacement.**

Paul Mackesey said he received 1 application from Walter J Bernor, III (Bud). Dave Bellini made the motion to appoint Walter J Bernor to replace John Sticka, Pete Stronge 2<sup>nd</sup>. Approved unanimously.

## CORRESPONDENCE

Chris Shaffer received an email from Amanda Kaufman requesting that it is in the best interest of the fire department to find someone that is a resident or active in the district to take over maintaining the platform and Facebook page. The website is currently paid through August 19, 2022. Chris Shaffer to add a line item to the budget. No action was taken.

## BOARD MEMBER COMMENTS

None

## ADJOURNMENT

Motion to adjourn the meeting was made by Dave Bellin, 2<sup>nd</sup> John Sticka. Adjourned at 7:14pm.

CLERK OF THE BOARD \_\_\_\_\_