

PINE LAKE FIRE DISTRICT
www.pinelakefire.org

08-17-2022
MINUTES

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: 6:05 P.M

Ron Kutil was sworn in as a new Board Member

ROLL CALL OF BOARD MEMBERS: Chairman Paul Mackesey-telephonic, Clerk of Board Dave Bellini, Ron Kutil and Bud Bernor, Pete Stronge absent. Quorum present.

MINUTES AND FINANCIAL REPORTS PROVIDED TO THE BOARD ON August 16, 2022.

APPROVAL OF MINUTES

Bud Bernor made a motion to approve the minutes from 07-20-22, 2nd by Ron Kutil Unanimous approval

PLFD FINANCIAL AND OPERATIONS REPORTS

July 2022-Financial reports. Motion to approve Bud Bernor, 2nd by Ron Kutil -Unanimous approval

PLFD FIRE CHIEF'S REPORT

a. Update on district calls.

Chris Shaffer reported 1 medical call

CALL TO THE PUBLIC- Comments are limited to five minutes per speaker.

None

OLD BUSINESS:

a. Discussion and possible action on Update on the 5 year plan:

Chris did not bring his copy of the 5 year plan which was originally discussed in January, No action taken. Paul Mackesey had the plan: 1 year additional water storage tank, continuation thinning of roadside ground fuels and WBB Grant which is the Bark Beetle Grant. 2 years- Begin water distribution systems with jones hydrants for fire use , Purchase side by side with fire med equipment dual purpose, replace aging PPE. 5 year-complete jones head type hydrants within the community, Purchase type 3 wildlife urban interface. Replace aging SCBA's. Purchase second side-by-side for medical purposes. Other discussion with no action taken.

b. Discussion and possible action of Review need for emergency Generator at Fire house 61:

Bud Bernor put on the agenda, asked for justification of purchase of generator and if it is really needed. There was more discussion on the necessity of the generator. Paul Mackesey made the motion to postpone any action to purchase a emergency generator for Fire House 61. If in the future the Fire Chief deems it necessary we will consider it then, 2nd by Bud Bernor. Unanimous approval.

c. Discussion and possible action on Plans to replace aging equipment (Engine, pumps, fire house maintenance items:

Bud Bernor asked Chris Shaffer about replacing aging equipment, Chris answer was it is in the 5-year plan to upgrade the equipment. Chris Shaffer 's plan is to seek out grants for different things. Bud Bernor said the reason he asking so many questions is because he is new on the Board. There was discussion with no action taken.

- d. **Discussion and possible action of Tank Inspections:**
Bud Bernor questioned if the tanks have ever been inspected. Chris Shaffer said as far as he knows they have never been inspected. Bud Bernor to pull the regulations on inspections of the tanks. Paul Mackesey made a suggestion this be tabled until next month Bud Bernor pulls the information. No action taken.
- e. **Discussion and possible action of Location for residential tanks and update on agreements with/ residence:**
Discussed this in the 5 year plan. No action taken.
- f. **Discussion and possible action on recruitment progress:**
Chris Shaffer stated recruitment is ongoing. Heather is starting EMT classes that we will be reimbursing her. There are 11 volunteers on the active roster- 6 showed up last Saturday for training. Heather's reimbursement to be discussed at the September meeting.
- g. **Discussion and possible action of online classes for Arizona Open meeting Law requirements.**
Chris Shaffer explained: Upon taking a position on the Board the requirement is to take the class within a year. If re-elected required to take it again. The Fire Chief is required to take it only once. There are online classes and in person classes are available. There is a fee for online classes, Chris Shaffer can set up. There is also a class coming up in Laughlin.
- h. **Discussion and possible action about uniforms-hats and t-shirts for the crews.**
Chris gave a list of what they are going out to bid for. Rick Schimkat is getting 3 bids. Chris Shaffer will also submit a bid from his Company. Rick will present the bids to the Board.

NEW BUSINESS

- a. **Discussion and possible action for possible grant to fix access to home owners for health and safety for a permeant solution.**
Chris passed out the BOS Resolution 20-16-116 on roads. During discussion it was said this is a homeowners issue and or County. It is the property owners responsibility also. No action taken.
- b. **Discussion and possible action on accounting services/payroll firms.**
Ron Kutil to look into a new accounting firm and present his report at the September meeting under old business.
- c. **Revise travel expenses.**
The travel expense form is very outdated. Chris Shaffer suggested and asked for a motion to adopt the GSA rates. No action taken.

CORRESPONDENCE

None

BOARD MEMBER COMMENTS:

Chris Shaffer commented to the Board that we need to add Bud Bernor and Ron Kutil as signatory's on the Pine Lake Fire Department account at the Mohave County Treasurers, Also remove Nancy Spear. The Board agreed unanimously.

Dave Bellini asked about the sign up road closed sign n a residence property. Paul there is legal document of an easement of necessity for the fire department. Chris Shaffer spoke with the attorney and he said it is not an issue.

Ron Kutil made comment that the Board will have to take action to move the money to Ameritrade for the Pension Fund. Asked to be put on the September agenda under new business.

Dave Bellini noticed chain saws being used. Chris Shaffer said the stage 2 fire restrictions had been lifted a couple of weeks ago.

ADJOURNMENT

Motion to adjourn the meeting was made by Pete Stronge and Dave Bellini 2nd . Unanimous
Adjourned at 7:23pm.

CLERK OF THE BOARD _____

DRAFT