

# PINE LAKE FIRE DISTRICT

[www.pinelakefire.org](http://www.pinelakefire.org)

## MINUTES OF A REGULAR MEETING OF THE PLFD GOVERNING BOARD ON 07/19/2023

### CALL TO ORDER - Facilitated by the Clerk of the Board.

- Bud Bernor called to order the regular meeting of the Pine Lake Fire District Governing Board at **6:01pm on June 21, 2023**, at Fire Station #62 located at 6582 Flag Mine Road, Kingman, AZ.

### PLEDGE OF ALLEGIANCE

- Pledge of Allegiance

### ROLL CALL OF BOARD MEMBERS

Paul Mackesey/Chairman of the Board was present via conference call, Bud Bernor/Clerk of the Board, Dave Bellini and Ron Kutil present.  
Heather Berge absent. Quorum present.

## MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON JULY 10, 2023

### APPROVAL OF MINUTES

- Motion to approve minutes from 06/21/2023 regular meeting made by Ron Kutil, 2<sup>nd</sup> by Dave Bellini. The board approved unanimously.
- Motion to approve minutes as amended from 07/06/2023 special meeting make by Ron Kutil, 2<sup>nd</sup> by Paul Mackesey. The board approved unanimously.

### PLFD FINANCIAL AND OPERATIONS REPORTS

- Financials reviewed and discussed. Motion to approve June 2023 Financial Report was made by Paul Mackesey, 2<sup>nd</sup> by Dave Bellini. The board approved unanimously.

### PLFD FIRE CHIEF'S REPORT

- a. Fire Chief/Chris Shaffer reported one medical call, one accident and one mutual-aid requests since last regular meeting. No other incidents to report.
- b. Ron Kutil motioned to **TABLE** the update on repairs completed on items sent to Fire Chief on 5/18/23, 2<sup>nd</sup> by Dave Bellini. The board approved unanimously.
- c. Ron Kutil motioned to **TABLE** the update on Black Tanks inspections and Water Storage Tanks- Legal releases signed by residence and installed, 2<sup>nd</sup> by Dave Bellini. The board approved unanimously.

The Fire Chief, Chris Shaffer's report was accepted by the Board.

### PUBLIC COMMENT – comments are limited to five minutes per speaker.

- Member of the community, Jackie Kinard expressed concern about the safety of the community with the current excessive temperatures. She requested that the air-conditioned Fire Barn be opened to the community. Fire Chief/Chris Shaffer stated that the Fire Barn is open to the residents and they have used it recently used for the public.
- Member of the community, John Moore expressed concern about the Fire Districts ability to effectively respond to emergency situations due to a lack of training, especially when he is away from the mountain.
- Member of the community, Eva Ariza Cantoran questioned Fire Chief/Chris Shaffer about his actions and leadership.

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## OLD BUSINESS

- a. **Discussion and possible action of Fire Chief Chris Shaffer's request for two fully enclosed Side-by-Side All Terrain Rescue Vehicles. Chief Shaffer to present request including details and costs.** Fire Chief/Chris Shaffer presented two quotes in writing. Ron Kutil motioned to **TABLE** this issue, 2<sup>nd</sup> by Dave Bellini. The board approved unanimously.
- b. **Discussion and possible action to revisit the Fire Chief's Job Description to include additional detail to be more descriptive.** Paul Mackesey motioned to **TABLE** this issue until after board has an Executive Session and 2<sup>nd</sup> by Bud Bernor. The board approved unanimously.
- c. **Discussion and possible action in reference to EMS Standard Operating Procedure. Board determined SOP's do not provide specific information regarding EMS practices and further research is required.** Ron Kutil motioned to **TABLE** this issue until after board has an Executive Session. 2<sup>nd</sup> by Bud Bernor. The board approved unanimously.
- d. **Discussion and possible action to correct discrepancies and equipment failures in the PLFD and create an action plan. Fire Chief/Chris Shaffer to create a program for regular inspections and maintenance of equipment and vehicles. This should include a procedure to ensure communication of issues.** Ron Kutil motioned to **TABLE** this issue until after board has an Executive Session. 2<sup>nd</sup> by Bud Bernor. The board approved unanimously.

## NEW BUSINESS

- a. **Discussion and possible action to approve the repairs of #627 (Plow Truck) based on estimate provided by dealership at the request of the board.** Bud Bernor motioned board to approve allowing the one and only estimate from dealer and to approve the estimate/repairs, 2<sup>nd</sup> by Ron Kutil. The board approved unanimously.

## CORRESPONDENCE

- Fire Chief/Chris Shaffer received letter from Mohave County elections department changing election days. He will send copy to all board members.

## BOARD MEMBER COMMENTS

- Dave Bellini wanted clarification of facility repairs date. Bud Bernor stated there is no date set, he has only obtained quote.
- Ron Kutil provided information on proceeds from Dinner/Auction Fundraiser, net proceeds were \$17,190.00. He would like to send the proceeds from the Fundraiser and the recent funds received from the AZ State Treasurer for the Fire Fighters Relief and Pension Fund (both total \$18,343.92) to the Pension Fund. Secretary/Mona Mejia will meet with Chuck Osterman to make the transfer.
- Board Clerk/Bud Bernor communicated his apologies if discussions today were taken personal, however this community is important to him because he lives here full-time and believes it is important to everyone. We should not have equipment failures or other failures and expect this board to move swiftly to correct issues.
- Board Chairman/Paul Mackesey wanted to thank Ron Kutil for putting on the Dinner/Auction Fundraiser for the benefit of the pension fund. The event was very nice.

## ADJOURNMENT

A motion to adjourn was made by Ron Kutil, 2<sup>nd</sup> by Dave Bellini and carried unanimously by the Board. The meeting adjourned at 7:13pm.

**CLERK OF THE BOARD** \_\_\_\_\_