

PINE LAKE FIRE DISTRICT

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MINUTES OF A REGULAR MEETING OF THE PLFD GOVERNING BOARD ON 08/16/2023

CALL TO ORDER - Facilitated by the Clerk of the Board.

- Paul Mackesey/Chairman of the Board called to order the regular meeting of the Pine Lake Fire District Governing Board at **6:00pm on August 16, 2023**, at Fire Station #62 located at 6582 Flag Mine Road, Kingman, AZ.

PLEDGE OF ALLEGIANCE

- Pledge of Allegiance

ROLL CALL OF BOARD MEMBERS

Paul Mackesey/Chairman of the Board, Bud Bernor/Clerk of the Board, and Ron Kutil present. Heather Berge and Dave Bellini were absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON AUGUST 14, 2023

APPROVAL OF MINUTES

- Motion to approve minutes from 07/19/2023 regular meeting made by Ron Kutil, 2nd by Bud Bernor. The board approved unanimously.
- Motion to approve minutes from 07/22/2023 special meeting made by Bud Bernor, 2nd by Ron Kutil. The board approved unanimously.
- Motion to approve minutes from 07/27/2023 special meeting made by Bud Bernor, 2nd by Ron Kutil. The board approved unanimously.

PLFD FINANCIAL AND OPERATIONS REPORTS

- Financials reviewed and discussed. Financial Reports not approved for July 2023.

PLFD FIRE CHIEF'S REPORT

- a. Interim Fire Chief/Rick Schimkat reported four medical calls last regular meeting. No other incidents to report.
- b. Interim Fire Chief/Rick Schimkat provided update on repairs list and status of those in process.
- c. Interim Fire Chief/Rick Schimkat provided update on Black Tanks inspections and Water Storage Tanks-Legal releases signed by residence. This will be researched further by the Interim Fire Chief.

The Interim Fire Chief, Rick Schimkat report was accepted by the Board.

PUBLIC COMMENT – comments are limited to five minutes per speaker.

- Member of the community, Ron Mejia presented a quote he helped obtain for a fully enclosed EMS Side-by-Side All-Terrain Vehicle.

OLD BUSINESS

- a. **Discussion and possible action of request for two fully enclosed Side-by-Side All Terrain Rescue Vehicles.** Paul Mackesey motioned to elect a committee for this project. The committee will consist of Ron Kutil, Rick Schimkat and Ron Mejia. 2nd by Bud Bernor. The board approved unanimously.
- b. **Discussion and possible action to revisit the Fire Chief's Job Description to include additional detail to be more descriptive.** Paul Mackesey motioned to **TABLE** this issue, 2nd by Bud Bernor. The board approved unanimously.

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- c. **Discussion and possible action to revisit the Fire Chief's salary.** Paul Mackesey motioned to **TABLE** this issue and have an Executive Session on this topic after next month's Regular meeting, 2nd by Ron Kutil. The board approved unanimously.
- d. **Discussion and possible action in reference to EMS Standard Operating Procedure. The board determined SOP's do not provide specific information regarding EMS practices and further research is required.** Bud Bernor motioned to **TABLE** this issue indefinitely, possibly until a regular Fire Chief is on board, 2nd by Ron Kutil. The board approved unanimously.
- e. **Discussion and possible action to correct discrepancies and equipment failures in the PLFD and create an action plan. Fire Chief to create a program for regular inspections and maintenance of equipment and vehicles. This should include a procedure to ensure communication of issues.** No action required on this topic. Interim Fire Chief is conducting inspections.
- f. **Discussion of AFDA about joint agreement with all fire districts. Paul Mackesey to investigate further.** Paul Mackesey motioned to **TABLE** this issue, 2nd by Bud Bernor. The board approved unanimously.
- g. **Final approval of the 2023-2024 final budget.** Ron Kutil motioned for final approve of the 2023-2024 budget, 2nd by Bud Bernor. The board approved unanimously.

NEW BUSINESS

- a. **Discussion and possible action to approve trash bin relocation on Fire District property and what may be required. No Board action required; issue can be handled through Fire Chief.**
- b. **Discussion and possible action on dispersed water storage program.** No action required, Interim Fire Chief handling issue.
- c. **Discussion of letter from Mohave County Elections Department.** Ron Kutil motioned to **TABLE** for further research, 2nd by Bud Bernor. The board approved unanimously.

CORRESPONDENCE

- None.

BOARD MEMBER COMMENTS

- Board Chairman/Paul Mackesey stated that he will need to resign as chairman of the board, however he would serve the remainder of his term and will be submitting a letter of resignation at next meeting.

ADJOURNMENT

A motion to adjourn was made by Bud Bernor, 2nd by Ron Kutil and carried unanimously by the Board. The meeting adjourned at 7:58pm.

CLERK OF THE BOARD _____