

**PINE LAKE FIRE DISTRICT**  
**4564 HUALAPAI MTN. ROAD, KINGMAN, AZ 86401**  
**November 15, 2023, at 6:00 PM**  
**NOTICE AND AGENDA OF A REGULAR MEETING OF THE**  
**PINE LAKE FIRE DISTRICT GOVERNING BOARD**

Pursuant to A.R.S. # 38-431.02 notice is hereby given to the members of the Pine Lake Fire District and to the general public that the Pine Lake Fire District Governing Board will hold a regular meeting open to the public at Fire Station #62 located south of the Hualapai Mountain Resort (6582 Flag Mine Road) on the road commonly known as Black Tank Road in Pine Lake (Kingman), Arizona for the purpose of conducting Pine Lake Fire District business. Members of the Pine Lake Governing Board may attend in person, by telephone or video conferencing. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. –38-431.03(A)(3) for legal advice with the district’s attorney on matters as set forth in the agenda item(s). The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. In addition, pursuant to ARS 38-431.03 (A)(1) the board may go into executive session for personnel evaluations.

The AGENDA for the meeting is as follows:

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL OF BOARD MEMBERS**

- Swearing in of new board member, Karen Gibas.

**4. APPROVAL OF MINUTES**

- a) From 10/26/2023 special meeting.
- b) From 10/18/2023 regular meeting.

**5. PLFD FINANCIAL AND OPERATIONS REPORTS**

- a) Approval of October 2023 P&L Financial Reports and Treasurer’s Report.

**6. REPORTS AND CORRESPONDENCE**

- a) Operational Report from Fire Chief (District Calls).
- b) Fire Chief’s Report. *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief’s report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*
  - Equipment
  - Training
  - Meetings Attended
  - Projects in the works
  - Other
- c) Correspondence.
  - AFDA 2024 Winter Conference, January 10-12 2024 at the Aquarius Resort in Laughlin, NV.
  - Other.

**7. CALL TO THE PUBLIC** – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law.*

**8. BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

- a) Discussion and possible action of quotes received for obtaining new bookkeeping firm.
- b) Discussion and possible action of changes to Chart of Accounts and QB on-line status.
- c) Discussion and possible action in reference to possible correspondence to the posting of the Fire Chief’s position.
- d) Discussion and possible action regarding scheduling interview with Rick Schimkat at the next board meeting in December 2023.
- e) Discussion and possible action regarding correspondence from Firewise Committee and related.
- f) Discussion and possible action regarding any additional equipment/vehicles the board needs to be looking into purchasing.
- g) Discussion and possible action regarding repairs that maybe be needed for existing ambulance until new EMS Vehicle is delivered (Approx. 4/2025).
- h) Discussion and possible action regarding assigning funds from the Song Writers donations to the new EMS Vehicle.

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- i) Discussion and possible action regarding quotes for painting both Firehouses and possible authorization to issue PO to Mohave Service & Repair. Total cost is \$15,276 which includes a deposit of \$5,000 to start the job by approximately 12/5/2023.

**9. BOARD MEMBER COMMENTS**

**10. ADJOURNMENT**

Arrangements for obtaining documentation and background material for agenda items may be made by calling (928) 757-3570. The Pine Lake Fire District endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If you need a reasonable accommodation, please call (928) 757-3570 to make request as early as possible.

Agenda prepared by: M. Mejia \_\_\_\_\_ Date: 11/12/2023

Agenda posted by: \_\_\_\_\_ Date & Time: \_\_\_\_\_

Posting Location: \_\_\_\_\_ Station 62 \_\_\_\_\_ Station 61 \_\_\_\_\_ Community Mailboxes \_\_\_\_\_ Website