

PINE LAKE FIRE

DISTRICT

www.pinelakefire.org

MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **17th, July 2024 at 6:00 p.m.** The meeting was held at the Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER

- Chairman of the Board, Ron Kutil called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- Pledge of Allegiance was recited.

ROLL CALL OF BOARD MEMBERS

Ron Kutil/Chairman of the Board, Bud Bernor/Clerk of the Board, Paul Mackesey, Heather Berge and Karen Gibas were present. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON July 15, 2024

APPROVAL OF MINUTES

- **From 06/19/2024 regular meeting.** Heather Burge brought it to attention that item B under BUSINESS on page 2 should have the following change;

Discussion and possible action on the purchase limit before a minimum of three quotes is required. Discussion and review. Board confirmed that although three quotes is preferred for purchases over \$3,000.00, it is not always feasible, therefore three quotes will always be required. NO VOTE REQUIRED.

Should be changed to state;

Discussion and possible action on the purchase limit before a minimum of three quotes is required. Discussion and review. Board confirmed that although three quotes are preferred for purchases over \$3,000.00, it is not always feasible, therefore three quotes will not always be required. NO VOTE REQUIRED. Bud Bernor made a motion to approve minutes with the one correction. Paul Mackesey 2nd- All in favor, minutes approved.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of May 2024 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Paul Mackesey motioned to accept the June 2024 financial reports. Karen Gibas 2nd. All in favor, motion carried.
- **Other updates regarding Financial Reporting.** No Updates

PLFD FIRE CHIEF'S REPORT

a) **Operational Report.** Interim Fire Chief/Rick Schimkat reported one EMS call since the last meeting. No other incidents to report.

b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

Interim Fire Chief/Rick Schimkat provided update on the following:

- Equipment– Heater Core went out on the ambulance. Was not concerned since we are getting a new ambulance.
- Training – Held training on two Saturday's.
- Meetings Attended – None.
- Projects in the works – BLM Hilo tank has leaks. When talking to BLM, they suggested just filling when needed. We are moving items from the shed so it can be moved up by tank. Looking at the possibility of ordering a new pump and we still have the 2 other tanks to set up.
- Other – Robbie Shimkat is now in the Department and all worked at the Park during the 5K run as medical support.

The Interim Fire Chief, Rick Schimkat report was accepted by the Board.

c) **Correspondence.** None.

CALL TO THE PUBLIC— *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

• None

BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

None

BOARD MEMBER COMMENTS

None

ADJOURNMENT

A motion to adjourn was made by Karen Gibas. Bud Bernor 2nd. All in favor, motioned carried. The meeting adjourned at approximately 6:20pm.

Minutes prepared by: Ron Kutil (this is a working draft, until Board approval) Posted: _____

CLERK OF THE BOARD _____