

PINE LAKE FIRE DISTRICT

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MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **18th, September 2024 at 6:00 p.m.** The meeting was held at the Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER

- Chairman of the Board, Ron Kutil called the meeting to order at 6:03 p.m.

PLEDGE OF ALLEGIANCE

- Pledge of Allegiance was recited.

ROLL CALL OF BOARD MEMBERS

Ron Kutil/Chairman of the Board, Paul Mackesey, Karen Gibas were present. Bud Bernor/Clerk of the Board and Heather Berge were absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON SEPTEMBER 16, 2024

APPROVAL OF MINUTES

- **From 08/21/2024 regular meeting.** Paul Mackesey motioned to approve the regular meeting minutes of 08/21/24. Karen Gibas 2nd. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of August 2024 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Paul Mackesey motioned to accept the August 2024 financial reports. Karen Gibas 2nd. All in favor, motion carried.
- **Other updates regarding Financial Reporting.** Mona Mejia/Secretary provided bookkeeping updates:
 - Review of the community donations that came in during the first two weeks of September.
 - A copy of the 2024 Mohave County Final Tax Values was reviewed. Ron Kutil will research descriptions in report.
 - Board review of CPA's Annual Review and CPA presentation to Board of Financials/Independent Review: Jennifer Frank, from Kinton Burdick PLLC reviewed the Independent Accountants' Review Report, the financials used in the report, and the Report on State Legal Compliance for the year ended June 30, 2023.

PLFD FIRE CHIEF'S REPORT

- a) **Operational Report.** Interim Fire Chief/Rick Schimkat reported one (1) EMS call. No other incidents to report.
- b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

Interim Fire Chief/Rick Schimkat provided update on the following:

- Equipment– Regular maintenance continues on vehicles. Currently repairing #627, the Support and Plow Truck. We've decided not to pursue the repairs needed for #624, instead after we receive the new ambulance, we will look at replacing #624.
- Training – Held training on two Saturday's.

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- Meetings Attended – None.
- Projects in the works – Moved the small shed to the helo tank site. We will need to buy another pump.
- Other – Ambulance is still on schedule for July 2025.

The Interim Fire Chief, Rick Schimkat report was accepted by the Board.

c) **Correspondence.** None.

CALL TO THE PUBLIC – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- Paul Snyder, from the Firewise announced that the Wildfire Risk Assessor training class will be on October 12th, starting at Noon. They will plan to have another call in December 2024. Those that attend the class will be certified for five years. He also completed installation of the 3rd security camera for the trash area.

BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

a) **None.**

BOARD MEMBER COMMENTS

- Paul Mackesey announced that this will be his last in-person meeting, because next month he will be out of the area (may be able to call in) and then his resignation from the board will go into effect for November 2024.

ADJOURNMENT

A motion to adjourn was made by Karen Gibas. 2nd by Paul Mackesey. All in favor, motioned carried. The meeting adjourned at approximately 6:54pm.

Minutes prepared by: Mona Mejia **Posted:** _____

CLERK OF THE BOARD _____