

PINE LAKE FIRE DISTRICT

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MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **16th, October 2024 at 6:00 p.m.** The meeting was held at the Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER

- Clerk of the Board, Bud Bernor called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- Pledge of Allegiance was recited.

ROLL CALL OF BOARD MEMBERS

Bud Bernor/Clerk of the Board, Karen Gibas and Heather Berge were present. Ron Kutil/Chairman of the Board and Paul Mackesey were absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON OCTOBER 12, 2024

APPROVAL OF MINUTES

- **From 09/18/2024 regular meeting.** Karen Gibas motioned to approve the regular meeting minutes of 08/21/24. Bud Bernor 2nd. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of September 2024 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Financial reports to be reviewed for approval next month when the Secretary is available.
- **Other updates regarding Financial Reporting.**
 - Fiscal ending 06/2024 has been sent to CPA for review.

PLFD FIRE CHIEF'S REPORT

- a) **Operational Report.** Interim Fire Chief/Rick Schimkat reported six (6) calls total. Including three EMS, a vehicle fire involving a truck/5th wheel off Hualapai Mountain Road and brush fire at Pine Basin. No other incidents to report.
- b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

Interim Fire Chief/Rick Schimkat provided update on the following:

- **Equipment**– Regular maintenance continues on vehicles. While at the vehicle fire we had some problems with the compressed air foam system on #621 that we will be looking into.
- **Training** – Held training on two Saturday's.
- **Meetings Attended** – Attended a meeting with the Forestry Department and Firewise about the grant obtained and the planning required to make it successful for all.
- **Projects in the works** – We are talking to the neighbor at Flag Mine Road to put a water tank at the curve on Flag Mine Road, when that installation is complete, we will be out of tanks. One tank was recently moved up to the top of South Ridge Road. In the near future, we will look at additional sites on the other side of the neighborhood.
- **Other** – Will need to order some additional class-A foam.

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The Interim Fire Chief, Rick Schimkat report was accepted by the Board.

c) **Correspondence.** None.

CALL TO THE PUBLIC – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- Paul Snyder, from Firewise announced that they completed the first Wildfire Risk Assessor training class on October 12th. This training is part of the requirement for the grant funds. The attendance was good, there were 18 people in attendance completing the 5-year certification.

BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

a) **None.**

BOARD MEMBER COMMENTS

- **None.**

ADJOURNMENT

A motion to adjourn was made by Bud Bernor. 2nd by Karen Gibas. All in favor, motioned carried. The meeting adjourned at approximately 6:45pm.

Minutes prepared by: Mona Mejia **Posted:** _____

CLERK OF THE BOARD _____