

PINE LAKE FIRE DISTRICT

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MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **20th, November 2024 at 6:00 p.m.** The meeting was held at the Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER

- Chairman of Board, Ron Kutil called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- Pledge of Allegiance was recited.

SWEARING IN OF INCOMING BOARD MEMBER

Chuck Osterman was sworn in as new board member by Chairman of the Board, Ron Kutil.

ROLL CALL OF BOARD MEMBERS

Ron Kutil/Chairman of the Board, Bud Bernor/Clerk of the Board, Karen Gibas, Heather Berge and Chuck Osterman were present. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON NOVEMBER 17, 2024

APPROVAL OF MINUTES

- **From 10/16/2024 regular meeting.** Chuck Osterman motioned to approve the regular meeting minutes of 10/16/24. Karen Gibas 2nd the motion. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of September and October 2024 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Bud Bernor motioned to approve the financial reports for both September and October 2024. Motion 2nd
- **Other updates regarding Financial Reporting.**
 - Mona Mejia/Secretary announced the AFDA Winter Training will be held at the Aquarius Hotel in Laughlin from 1/15/24-1/17/24.

PLFD FIRE CHIEF'S REPORT

- a) **Operational Report.** Interim Fire Chief/Rick Schimkat reported four (4) EMS calls and one (1) Fire call. No other incidents to report.
- b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

Interim Fire Chief/Rick Schimkat provided update on the following:

- **Equipment**– From Desert Hill's, we are getting 12 SCBA packs and masks, in addition to 24 bottles. These have all been flow checked and hydro tested, therefore they should be good for about 5 more years. In the next 5 years, we will need to budget for new ones. We also completed regular maintenance on vehicles.
- **Training** – Held training on three Saturday's. We also completed Fit Testing for the masks and serviced the compressor.
- **Meetings Attended** – None.

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- Projects in the works – None.
- Other – We have shut down the well and drained it at Station 62, as well as the shut off the water at Station 61.

The Interim Fire Chief, Rick Schimkat report was accepted by the Board.

- c) **Correspondence.** We have received the donations from the Songwriters Event, just over \$20,000 with the suggestion of using it towards the ambulance we have ordered.

CALL TO THE PUBLIC – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- None.

BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

- a) **None.**

BOARD MEMBER COMMENTS

- Bud Bernor, Clerk of the Board suggested we contact the Hualapai Parks to request they drain water tanks at park.
- Ron Kutil, Chairman of the Board suggested we research possible advantages of becoming a 501(c). Mona Mejia will research.
- Ron Kutil, Chairman of the Board also suggested we cancel/postpone the December Board meeting since several members plan to be out-of-town. All members agreed, Ron Kutil will look into board's responsibilities.

ADJOURNMENT

A motion to adjourn was made by Karen Gibas. 2nd by Chuck Osterman. All in favor, motioned carried. The meeting adjourned at approximately 6:20pm.

Minutes prepared by: Mona Mejia **Posted:** _____

CLERK OF THE BOARD _____