

PINE LAKE FIRE DISTRICT

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MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **19th, February 2025 at 6:00 p.m.** The meeting was held at the Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER

- Chairman of Board, Ron Kutil called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- Pledge of Allegiance was recited.

ROLL CALL OF BOARD MEMBERS

Ron Kutil/Chairman of the Board, Bud Bernor/Clerk of the Board, Karen Gibas, Heather Berge and Chuck Osterman were present. Quorum present.

UPDATE FROM MOHAVE COUNTY EMERGENCY PLANNING

Joe Dorner, the Mohave County Risk and Emergency Management Director provided update on the 3.7 million project/grant status. Mohave County and Fire Wise continue to push the director of the grant forward and try to obtain detailed information, however to-date no detail is available. For fire mitigation efforts, PLFD informed the county that while our water tanks are full our well is low due to the low water levels this season and my need help from Kingmen water tankers. PLFD requested the county consider increasing the number of water tanks, in addition to not allowing open-fires at the park.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON JANUARY 17, 2025

APPROVAL OF MINUTES

- **From 01/15/2025 regular meeting.** Karen Gibas motioned to approve the regular meeting minutes of 01/15/25. Chuck Osterman 2nd the motion. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of the January 2025 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Board requested further information from bookkeeper on the administrative entries on the Budget vs. Actual report, Mona Mejia will look into and report in next meeting. Chuck Osterman motioned to approve the financial reports for January 2025. Heather Berge 2nd the motion. All in favor, motion carried.
- **Other updates regarding Financial Reporting.**
 - Mona Mejia/Secretary reviewed minor changes in landline/internet expenses that started in January and Mohave County IGA.
 - Board review of CPA's Annual Review and CPA presentation to Board of Financials/Independent Review was completed via conference call. Jennifer Frank, from Hinton Burdick PLLC reviewed their Accountants' Review Report(s) and the two-year trends for the year ending June 30, 2024.

PLFD FIRE CHIEF'S REPORT

- a) **Operational Report.** Interim Fire Chief/Rick Schimkat reported one (1) EMS calls, two (2) Fire calls. No other incidents to report.

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- b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

Interim Fire Chief/Rick Schimkat provided update on the following:

- Equipment– We continued regular maintenance on vehicles, including repair of the compressor at station #62.
- Training – Held training on two Saturday's.
- Meetings Attended – None.
- Projects in the works – We will be purchasing six (6) more F500 Additive jugs to give us a total of eleven (11). Cost is approximately \$210/each.
- Other – We will be adding more smoke/carbon monoxide detectors to station #62, Ron Kutil/Chairman of the Board will be donating two units.
 - The old fuel tanker/trailer has been sold to community member/John Krone, reducing a fire hazard.

The Interim Fire Chief, Rick Schimkat report was accepted by the Board.

- c) **Correspondence.** None.

CALL TO THE PUBLIC – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- Paul Snyder, from Firewise announced that Firewise continues to try to set up the next Fire Assessment training class. However, no date is set as of yet while he continues to seek community interest. He is also working on setting up the next practice evacuation for the community and seeking support to help with road repairs from the BLM and the county.

BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

- a) **Discussion and possible action of goals for 2025.** None.

BOARD MEMBER COMMENTS

- Chuck Osterman inquired about budget planning dates.
- Bud Bernor, Clerk of the Board inquired about new ambulance status. Chairman of Board, Ron Kutil advised the new ambulance is scheduled to be ready in September and we get plan sign-off by May or June.
- Chairman of Board, Ron Kutil advised that he will out for the March Board meeting and back in town by March 30.

ADJOURNMENT

A motion to adjourn was made by Chuck Osterman. 2nd by Karen Gibas. All in favor, motioned carried. Meeting adjourned at approximately 7:25pm.

Minutes prepared by: Mona Mejia **Posted:** _____

CLERK OF THE BOARD _____