

# PINE LAKE FIRE DISTRICT

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## MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **16th, April 2025 at 6:00 p.m.** The meeting was held at Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### **CALL TO ORDER**

- Chairman of the Board, Ron Kutil called the meeting to order at 6:00 p.m.

### **PLEDGE OF ALLEGIANCE**

- Pledge of Allegiance was recited.

### **ROLL CALL OF BOARD MEMBERS**

Ron Kutil/Chairman of the Board, Bud Bernor/Clerk of the Board, Karen Gibas, Heather Berge and Chuck Osterman were present. Quorum present.

## **MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON April 12, 2025**

### **APPROVAL OF MINUTES**

- **From 03/19/2025 regular meeting.** Chuck Osterman motioned to approve the regular meeting minutes of 03/19/25. Karen Gibas 2<sup>nd</sup> the motion. All in favor, motion carried.

### **PLFD FINANCIAL AND OPERATIONS REPORTS**

- **Approval of March 2025 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Karen Gibas motioned to approve the financial reports for March 2025. Chuck Osterman 2<sup>nd</sup> the motion. All in favor, motion carried.
- **Other updates regarding Financial Reporting.**
  - None

### **PLFD FIRE CHIEF'S REPORT**

- a) **Operational Report.** Interim Fire Chief/Rick Schimkat reported one (1) Fire call. No other incidents to report.
- b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

### **Interim Fire Chief/Rick Schimkat provided update on the following:**

- **Equipment**– We continued regular maintenance on vehicles. We have added work on Power Steering repair on Tanker Truck # 625.
- **Training** – Held training on two Saturday's.
- **Meetings Attended** – Chuck Osterman and Paul Synder attended the Hualapai Mountain Wildfire Plan Review Meeting, along with several other outside agencies. During that meeting, they ran a scenario with a fire in the park, which went very well. They communicated that they plan to have mitigation crews in our community all summer. The park has gone on full fire restriction mode. The meeting showed strong support for our community.
- **Projects in the works** – We are still working on the tank on Flag mine, plumbing it and filling it are next actions.

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- Other

The Interim Fire Chief, Rick Schimkat's report was accepted by the Board.

- c) **Correspondence.** None.

**CALL TO THE PUBLIC** — *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- Paul Snyder, from Firewise, announced that the recent Fire Threat Assessor Training went well and it had good attendance. The next step in the property assessments will be talking to residents that have been identified for mitigation.

**BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

- a) **Discussion and possible action of goals for 2025 and five (5) year plan provided by Rick Schimkat.** Discussion and review, no action at time. A Special Meeting will be held to continue discussion and to review Fire Chief position and expectations.
- b) **Discussion and possible action of 2025 Budget.** Discussion and review, no action at this time.
- c) **Discussion and possible action of ambulance that is on order.** Discussion and review. Chuck Osterman motioned to table this topic until next regular meeting. 2<sup>nd</sup> from Karen Gibas. All in favor. Motion Carried.

## **BOARD MEMBER COMMENTS**

- Ron Kutil, Chairman of the Board advised that the current landowner of John Sticka old place has offered to fill the tank and keep it filled with his own well.

## **ADJOURNMENT**

A motion to adjourn was made by Karen Gibas. 2<sup>nd</sup> by Heather Berge. All in favor, motioned carried. Meeting adjourned at approximately 7:22pm.

Minutes prepared by: Mona Mejia **Posted: 04/18/2025**

**CLERK OF THE BOARD** \_\_\_\_\_