

PINE LAKE FIRE DISTRICT
4564 HUALAPAI MTN. ROAD, KINGMAN, AZ 86401
May 21, 2025, at 6:00 PM
NOTICE AND AGENDA OF A REGULAR MEETING OF THE
PINE LAKE FIRE DISTRICT GOVERNING BOARD

Pursuant to A.R.S. # 38-431.02 notice is hereby given to the members of the Pine Lake Fire District and to the general public that the Pine Lake Fire District Governing Board will hold a regular meeting open to the public at Fire Station #62 located south of the Hualapai Mountain Resort (6582 Flag Mine Road) on the road commonly known as Black Tank Road in Pine Lake (Kingman), Arizona for the purpose of conducting Pine Lake Fire District business. Members of the Pine Lake Governing Board may attend in person, by telephone or video conferencing. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. –38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item(s). The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. In addition, pursuant to ARS 38-431.03 (A)(1) the board may go into executive session for personnel evaluations.

The AGENDA for the meeting is as follows:

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS**
4. **APPROVAL OF MINUTES**
 - a) From 04/16/2025 regular meeting.
 - b) From 04/21/2025 special meeting.
5. **PLFD FINANCIAL AND OPERATIONS REPORTS**
 - a) Approval of the April 2025 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.
 - b) Other updates regarding Financial Reporting.
 - Letter from IRS, reference form 945 Tax Year 2024. Belongs to Pension Plan.
 - Letter from SSA, reference Tax Year 2023. SS wages show different than the Medicare wages reported.
6. **REPORTS AND CORRESPONDENCE**
 - a) Operational Report from Fire Chief (District Calls).
 - b) Fire Chief's Report. *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*
 - Equipment
 - Training
 - Meetings Attended
 - Projects in the works
 - Other
 - Review determination of cause of April 2nd house fire.
 - c) Correspondence.
 - Discussion and possible action of City of Kingman's request for renewal of Intergovernmental Agreement between Kingman and PLFD for Dispatch Services. A new agreement is required every 2 years, this agreement is effective 07/01/2025. Information sent to Board on 05.05.2025.
7. **FIREWISE UPDATE**
8. **CALL TO THE PUBLIC** – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law.*
9. **BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*
 - a) Discussion and possible action of new Fire Chief, Rick Schimkat position expectations, job description and review process.
 - b) Discussion and possible action of goals for 2025 and five (5) year plan provided by Rick Schimkat.
 - c) Discussion and possible action of 2025 Budget.

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d) Discussion and possible action of ambulance that is on order.

10. BOARD MEMBER COMMENTS

11. ADJOURNMENT

Arrangements for obtaining documentation and background material for agenda items may be made by calling (928) 757-3570. The Pine Lake Fire District endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If you need a reasonable accommodation, please call (928) 757-3570 to make request as early as possible.

Agenda prepared by: M. Mejia___ Date: 05/12/2025 Agenda posted by: ___M. Mejia_____

Date & Time: _____ Posting Location: _____ Station 62 _____ Station 61 _____ Community Mailboxes _____ Website