

# PINE LAKE FIRE DISTRICT

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## MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **18, June 2025 at 6:00 p.m.** The meeting was held at Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### **CALL TO ORDER**

- Chairman of the Board, Ron Kutil called the meeting to order at 6:00 p.m.

### **PLEDGE OF ALLEGIANCE**

- Pledge of Allegiance was recited.

### **ROLL CALL OF BOARD MEMBERS**

Ron Kutil/Chairman of the Board, Bud Bernor/Clerk of the Board, Karen Gibas, Heather Berge and Chuck Osterman were present. Quorum present.

## **MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON JUNE 14, 2025**

### **APPROVAL OF MINUTES**

- **From 05/21/2025 regular meeting.** Karen Gibas motioned to approve the regular meeting minutes of 05/21/25. Chuck Osterman 2<sup>nd</sup> the motion. All in favor, motion carried.

### **PLFD FINANCIAL AND OPERATIONS REPORTS**

- **Approval of May 2025 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Karen Gibas motioned to approve the financial reports for May 2025. Heather Berge 2<sup>nd</sup> the motion. All in favor, motion carried.
- **Other updates regarding Financial Reporting.**
  - None

### **PLFD FIRE CHIEF'S REPORT**

- a) **Operational Report.** Fire Chief/Rick Schimkat reported three (3) smoke investigations, two (2) citizen assists, one (1) truck involved incident, one (1) agency assist with Pinon Pines FD and one (1) agency assist with the park ranger.
- b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

### **Fire Chief/Rick Schimkat provided update on the following:**

- Equipment– We are working on engine 624, parts are on order.
- Training – Held training on two (2) Saturday's and one (1) EMS training.
- Meetings Attended – Attended a presentation from Mohave Electric with Mike Browning/Mohave County. MEC reviewed the Wildfire Risk & Prevention Mitigation Plan for first responders.
- Projects in the works – The tank on Flag Mine Road is now nearly ready to fill-up. Then we will need to figure out how to leave a hose up there, so that it is ready to go in case of emergency.
- Other
  - Community member/Mike Britt is working on clearing out his backyard and when completed PLFD will have a road to access that area. Afterwards, we would like to purchase

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two (2) water tanks for that area (he will provide gas pump/fittings) and we'll pump it to the corner of Flag Mine Road to have pressurized supply of water for that area.

- BLM has informed us they will be repairing the Dip Tank that they brought us (which leaks).
- Been working with Lewis Fire crew to assist them in anyway to make the project successful. They left pine needles at a residence; we will assist in cleaning that up and disposal.
- At the MEC meeting, they informed us that they would send someone out with a drone to look for power lines in trees and such. We informed them that we would work with them from the ground up for increased success. MEC welcomed the assistance. They also informed us that Mike Browning had requested last year, that when we have an incident that causes a fault in the system it doesn't automatically reset itself, instead someone would need to manually reset it and get eyes on the problem (they have someone in Kingman), which is what we want (because auto reset is what happened in CA fires).
- We also talked about the communications issue in our community. We have looked into Starlink. However, MEC went with T-Mobile who has joined forces with Starlink (switches to Starlink when T-Mobile is unavailable. They have a special list going for First Responders that we will look into.
- We also got the quote for the Life Pak. We will wait to purchase until after the new ambulance arrives and is in place
- We continue to be in Stage #2 restrictions. We are having trouble enforcing the no smoking restrictions and other Stage #2 restrictions. We will be seeking additional help to enforce.

The Fire Chief, Rick Schimkat's report was accepted by the Board.

c) **Correspondence.** None.

## **FIREWISE UPDATE.**

- Pinon Pines will be having a Threat Assessor Training class this coming Saturday. We have five (5) people from our community signed up to attend, class is getting full.

**CALL TO THE PUBLIC** — *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- None.

**BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

- a) **Discussion and possible action of new Fire Chief, Rick Schimkat position expectations, job description and review process.** Discussion and review, tabled until September 2025.
- b) **Discussion and possible action of goals for 2025 and the five (5) year plan provided by Rick Schimkat.** Discussion and review, tabled until September 2025.
- c) **Discussion and possible action reference sending the Approved Budget to Mohave County.** Discussion and review. The board approved budget was posted as required and we have had no public response/objections/input. We now need to send to Sonia/County by July 10<sup>th</sup>. Chuck Osterman motioned to submit the board approved budget to the county. Karen Gibas 2<sup>nd</sup> the motion. All in favor, motion carried.
- d) **Discussion and possible action reference picking up the new ambulance in September 2025.** Discussion and review of how we might ship the ambulance from Ohio. Ron Kutil advised the

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order continues to be on track for delivery in September 2025. We will obtain another quote and revisit the move in next meeting. No action required at this time.

e) **Discussion and possible action reference purchasing Mattracks for the new ambulance.**

Discussion and review, the ambulance will require four (4) tracks (not the two (2) we originally planned) and it will need to be modified after market. Mattracks can do it for about \$27,780 including the shipping. Bud Bernor motioned to accept the Mattracks quote and proceed. Karen Gibas 2<sup>nd</sup> the motion. All in favor, motion carried.

### **BOARD MEMBER COMMENTS**

- None.

### **ADJOURNMENT**

A motion to adjourn was made by Chuck Osterman. 2<sup>nd</sup> by Bud Bernor. All in favor, motioned carried. Meeting adjourned at approximately 6:40pm.

*Minutes prepared by: Mona Mejia Posted: 06/19/2025*

**CLERK OF THE BOARD** \_\_\_\_\_