

PINE LAKE FIRE DISTRICT

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MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **16, July 2025 at 6:00 p.m.** The meeting was held at Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER

- Chairman of the Board, Ron Kutil called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- Pledge of Allegiance was recited.

ROLL CALL OF BOARD MEMBERS

Ron Kutil/Chairman of the Board, Bud Bernor/Clerk of the Board, Karen Gibas, Heather Berge and Chuck Osterman were present. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON JULY 12, 2025

APPROVAL OF MINUTES

- **From 06/18/2025 regular meeting.** Karen Gibas motioned to approve the regular meeting minutes of 06/18/25 with typo corrections. Chuck Osterman 2nd the motion. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of June 2025 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Karen Gibas motioned to approve the financial reports for June 2025. Chuck Osterman 2nd the motion. All in favor, motion carried.
- **Other updates regarding Financial Reporting.**
 - None

PLFD FIRE CHIEF'S REPORT

- a) **Operational Report.** Fire Chief/Rick Schimkat reported one (1) Medical Call, two (2) Bush Fire calls, one (1) agency assist, and two (2) resident assist with the use of chain saws.
- b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

Fire Chief/Rick Schimkat provided update on the following:

- **Equipment**– We are continuing to work on engine 624, new parts being installed. We are also working on adding 50 gallons of water capacity to brush truck #626. We repaired wiring problem to headlight on support truck #627.
- **Training** – Held training on two (2) Saturday's.
- **Meetings Attended** – Attended a Mohave County meeting in reference to the Monsoon Season and potential flooding.
- **Projects in the works** – Purchased three (3) tanks at 2500-gallon capacity, with plan for Flag Mine Road and off Ponderosa Drive. We continue to look at other sites for tanks. We will be purchasing the valves and fittings for four (4) tanks soon, to enable us to keep extra set.

PINE LAKE FIRE DISTRICT

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We also need to hookup panel in well-house to enable us to run wells with a portable generator. Tank has also increased water level by 2 feet in the last two (2) weeks

- Other
 - Gary Osterberg has left PLFD, he has moved out of state and we collected PLFD equipment.
 - Mohave County will be delivering sand bags to Station #61.
 - The 10k gallon Helo Tank is being filled slowly by the BLM, it currently has about 500 gallons in it.
 - We have a new fire crew on the mountain as of today.
 - We have requested Stage #2 signage for our community. In addition, we will be formally requesting "Open Range" signage for Hualapai Mtn. Road, we requested this several years ago due to possible cattle on the road. Most people don't realize they are responsible for the cost of cows and damage if they hit the cattle.
 - We requested work to be done to the burn pile; the Parks Department has informed us they will pushup the pile and they will try to cleanup the burn pile and work on the road to the burn pile next week after the expected rains.
 - The board is concerned about the property next to Barb Graham's due to the number of dead trees on the property which creates a fire hazard to the community. Since efforts to communicate with the owner have failed, PLFD will be issuing a formal letter to property owner.

The Fire Chief, Rick Schimkat's report was accepted by the Board.

c) **Correspondence.** None.

FIREWISE UPDATE.

- None.

CALL TO THE PUBLIC – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- None.

BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

- a) **Discussion and possible action of new Fire Chief, Rick Schimkat position expectations, job description and review process.** Discussion and review, tabled until September 2025.
- b) **Discussion and possible action of goals for 2025 and the five (5) year plan provided by Rick Schimkat.** Discussion and review, tabled until September 2025.
- c) **Discussion and possible action reference picking up the new ambulance in September 2025.** Discussion and review of how we might ship the ambulance from Ohio. We reviewed a quote of \$5,100. Referred by Mona Mejia. No action required at this time.

BOARD MEMBER COMMENTS

- Bud Bernor/Clerk of the Board announced that he will be moving off the mountain. He will be looking for a replacement for his board position.
- Chuck Osterman reminded PLFD of upcoming AFDC luncheon to be hosted here – usually next month.

PINE LAKE FIRE DISTRICT

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ADJOURNMENT

A motion to adjourn was made by Chuck Osterman. 2nd by Bud Bernor. All in favor, motioned carried. Meeting adjourned at approximately 6:30pm.

Minutes prepared by: Mona Mejia Posted: 07/17/2025

CLERK OF THE BOARD _____

DRAFT