

PINE LAKE FIRE DISTRICT

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MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **20, August 2025 at 6:00 p.m.** The meeting was held at Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER

- Chairman of the Board, Ron Kutil called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- Pledge of Allegiance was recited.

ROLL CALL OF BOARD MEMBERS

Ron Kutil/Chairman of the Board and Chuck Osterman were present. Bud Bernor/Clerk of the Board and Karen Gibas were present on the phone. Heather Berge was absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON AUGUST 13, 2025

APPROVAL OF MINUTES

- **From 07/16/2025 regular meeting.** Karen Gibas motioned to approve the regular meeting minutes of 07/16/25. Chuck Osterman 2nd the motion. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of July 2025 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Chuck Osterman motioned to approve the financial reports for July 2025. Bud Bernor 2nd the motion. All in favor, motion carried.
- **Other updates regarding Financial Reporting.**
 - None

PLFD FIRE CHIEF'S REPORT

- a) **Operational Report.** Fire Chief/Rick Schimkat reported two (2) EMS Calls and three (3) assistance calls.
- b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

Fire Chief/Rick Schimkat provided update on the following:

- Equipment– We continue to work on engine 624 and 626. We will also get an auxiliary pump running.
 - We checked out a Type 3 Wild Land Truck from Desert Hills Fire Department in Lake Havasu. Desert Hills will surplus and deliver the truck to us by 08/28/2025.
- Training – Held training on two (2) Saturday's.
- Meetings Attended - None.
- Projects in the works – We have two (2) tanks to complete installation and two (2) tanks waiting for install. We will continue to look at other sites for tanks.
- Other
 - We monitored eleven (11) chainsaw activities.

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- We continue to request Stage #2 and “Open Range” signage for our community. However, no response to date.
- Then annual Fire Chiefs meeting will be held at station 62 on 08/28/2025.

The Fire Chief, Rick Schimkat’s report was accepted by the Board.

c) **Correspondence.** None.

FIREWISE UPDATE.

- None.

CALL TO THE PUBLIC — *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- None.

BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

- Discussion and possible action of new Fire Chief, Rick Schimkat position expectations, job description and review process.** Discussion and review, tabled until September 2025.
- Discussion and possible action of goals for 2025 and the five (5) year plan provided by Rick Schimkat.** Discussion and review, tabled until September 2025.
- Discussion and possible action reference picking up the new ambulance in September 2025, including possibility of inspecting ambulance at time of pickup and review of bids for transport.** Discussion and review of quotes for transport and possibilities of how we can inspect the ambulance at pickup. Utilizing the services of Shiply online marketplace quotes for delivery services was discussed. Chuck Osterman motioned to accept hiring the Shiply services and to making arrangements with the Chief to inspect the ambulance prior to pick-up via means that may include FaceTime. Motion seconded by Bud Bernor. All in favor, motion carried.

BOARD MEMBER COMMENTS

- None.

ADJOURNMENT

A motion to adjourn was made by Chuck Osterman. 2nd by Bud Bernor. All in favor, motioned carried. Meeting adjourned at approximately 6:25pm.

Minutes prepared by: Mona Mejia Posted: 08/22/2025

CLERK OF THE BOARD _____