

PINE LAKE FIRE DISTRICT

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MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **September 17th, 2025 at 6:00 p.m.** The meeting was held at Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER

- Clerk of the Board, Bud Bernor called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- Pledge of Allegiance was recited.

ROLL CALL OF BOARD MEMBERS

Bud Bernor/Clerk of the Board, Heather Berge, Karen Gibas and Chuck Osterman were present. Ron Kutil/Chairman of the Board was absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON SEPTEMBER 16, 2025

APPROVAL OF MINUTES

- **From 08/20/2025 regular meeting.** Karen Gibas motioned to approve the regular meeting minutes of 08/20/25. Chuck Osterman 2nd the motion. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of August 2025 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Karen Gibas motioned to approve the financial reports for August 2025. Heather Berge 2nd the motion. All in favor, motion carried.
- **Other updates regarding Financial Reporting.**
 - None

PLFD FIRE CHIEF'S REPORT

- a) **Operational Report.** Fire Chief/Rick Schimkat reported one (1) EMS Calls, nine (9) Fire Watch Assistance calls (Chain Saw usage), and one (1) power company interaction with power outage.
- b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

Fire Chief/Rick Schimkat provided update on the following:

- Equipment– We have been working on 610, 621 and 628 (blown hose & replacing fittings). We will also get an auxiliary pump running.
- Training – Held training on two (2) Saturday's.
- Meetings Attended - None.
- Projects in the works –
 - Forest service came back to continue work in community.
 - We will continue to look at other sites for tanks.
- Other
 - Requested new sock and light kit(s) with instructions for landing zone from CareFlight Helicopters.

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The Fire Chief, Rick Schimkat's report was accepted by the Board.

- c) **Correspondence.** We received letter, dated 08.11.2025 from Mohave County Elections Department advising of elections dates for 2026.

FIREWISE UPDATE.

- Some additional communications maybe required with Matthew Rust and others from the AZ Department of Forestry and Fire Management to review concerns about the current projects in the community. Fire Chief, Rick Schimkat will request a meeting.

CALL TO THE PUBLIC — *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- Paul Synder/Firewise is working with Wecom to program PLFD radios and assist with Emergency communications.

BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

- a) **Discussion and possible action of new Fire Chief, Rick Schimkat position expectations, job description and review process.** Discussion and review, Chuck Osterman motioned to table until Ron Kutil/Chairman of the Board could take part in discussion at next meeting. Motion 2nd by Kare Gibas. All in favor, motion carried.
- b) **Discussion and possible action of goals for 2025 and the five (5) year plan provided by Rick Schimkat.** Discussion and review, Chuck Osterman motioned to table until Ron Kutil/Chairman of the Board could take part in discussion at next meeting. Motion 2nd by Kare Gibas. All in favor, motion carried.

BOARD MEMBER COMMENTS

- None.

ADJOURNMENT

A motion to adjourn was made by Karen Gibas. 2nd by Chuck Osterman. All in favor, motioned carried. Meeting adjourned at approximately 6:43pm.

Minutes prepared by: Mona Mejia **Posted: 09/19/2025**

CLERK OF THE BOARD _____