PINE LAKE FIRE DISTRICT

www.pinelakefire.org

MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **October 15th, 2025 at 6:00 p.m.** The meeting was held at Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER

Ron Kutil/Chairman of the Board called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was recited.

ROLL CALL OF BOARD MEMBERS

Ron Kutil/Chairman of the Board present, Board members Heather Berge, Karen Gibas and Chuck Osterman were present. Clerk of the Board, Bud Bernor was absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON OCTOBER 13, 2025

APPROVAL OF MINUTES

From 09/17/2025 regular meeting. Chuck Osterman motioned to approve the regular meeting minutes of 09/17/25. Karen Gibas 2nd the motion. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of September 2025 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Karen Gibas motioned to approve the financial reports for September 2025. Heather Berge 2nd the motion. All in favor, motion carried.

. **Other updates regarding Financial Reporting**. - None

PLFD FIRE CHIEF'S REPORT

a) **Operational Report.** Fire Chief/Rick Schimkat reported one (1) EMS Call, Three (3) Residential Assistance calls.

b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter* is *described in detail. Therefore, action* taken *as a result of the Chief's report will* be *limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S.* 38-431.02. *k)*

Fire Chief/Rick Schimkat provided update on the following:

- Equipment- We have been working on the heater core on the old 610, 628 relief valve. Working on decals and radio for new 610 and radio for 628. Went through all the old medical supplies. Had a tire repaired on 627 and they did not charge us for the repair.
- Training - Held training on two (2) Saturday's.
- Meetings - Attended one (1) meeting.
- Projects in the works -
  - Continue to work on the new 610 and decide if tracks should be placed on equipment.
  - Working on placement for the 2 tanks.
- Other

The Fire Chief, Rick Schimkat's report was accepted by the Board.

c) **Correspondence.** None

FIREWISE UPDATE.

• Paul Snyder updated the board that he attended a meeting with Matt Russ and Brian Fitch. There was a video presentation at the beginning of the meeting dealing with neighborhoods and being in compliance, preparing for grant programs and other details. He also stated that he learned the following infomation; There were 27 homes signed up for property mitigation and they are getting close to 25-26 being treated. The program is scheduled for 2 more years (20 months more- we are about 1/3rd of the way through) so we need to get any other property owners who have not signed up for Firewise or went to the training meetings ready so their properties can be treated next spring when the crews return. As of now there are no training meetings scheduled but there is still a lot of information to discuss and we do not want to lose momentum.

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CALL TO THE PUBLIC – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call* to *the public, unless the item* is *specifically noticed for discussion* or *legal action. However, individual Board members may be permitted to respond to criticism directed* to *them.* Otherwise*, the Board may direct that staff review* the *matter or that the matter be placed on future agenda due* to *restrictions of the Open Meeting Law*

•No public present

BUSINESS. *Public wishing to speak on agenda items must complete a speaker* card *and present it to the Board Clerk prior to the start of* the *meeting.*

a) **Discussion and possible action of new Fire Chief, Rick Schimkat position expectations, job description and review process.** Discussion was started by Chairman Ron Kutil about the Chiefs plans for training and he stated now that the busy summer season is over with, the Chief will start looking into some State training options. Chuck Osterman stated that the Department should be reporting all incidents to the National Fire Information Reporting System. Doing this will make us complaint and also eligible for some grants. Chief Schimkat will get together with Chuck and we will start regular reporting next year starting January 1st 2026. No action from the board was needed.

b) **Discussion and possible action of goals for 2025 and the five (5) year plan provided by Rick Schimkat.** Discussion was made about the 5 year plan and the Chief would like to propose a new 5 year plan due to the knowledge he had gained over working as a full time Chief. He will prepare a new 5 year plan and we will discuss it at the November meeting. Item tabled until then and no action taken.

BOARD MEMBER COMMENTS

• Chuck osterman gave praise to the mitigation that has been done.

ADJOURNMENT

A motion to adjourn was made by Chuck Osterman. Karen Gibas 2nd the motion. All in favor, motioned carried. The meeting adjourned at 6:50pm.

Minutes prepared by: Ron Kutil ***Posted*****: 10/17/2025**

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CLERK OF THE BOARD