

PINE LAKE FIRE DISTRICT

www.pinelakefire.org

MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **January 21st, 2026 at 6:00 p.m.** The meeting was held at Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER - Ron Kutil/Chairman of the Board called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE • The Pledge of Allegiance was recited.

ROLL CALL OF BOARD MEMBERS

Ron Kutil/Chairman of the Board present, Board members Heather Berge, Karen Gibas and Chuck Osterman were present. Clerk of the Board, Bud Bernor was absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON JANUARY 17TH, 2026

APPROVAL OF MINUTES From 12/17/2025 regular meeting. Karen Gibas motioned to approve the regular meeting minutes of 12/17/25. Chuck Osterman 2nd the motion. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of December 2025 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Chuck Osterman motioned to approve the financial reports for December 2025. Karen Gibas 2nd the motion. All in favor, motion carried.

PLFD FIRE CHIEF'S REPORT

a) **Operational Report.** Fire Chief/Rick Schimkat reported one (1) Vehicle rollover on Hualapai Mt. Rd, One (1) disabled semi-Truck, Rock Slide and Three (3) Puplic Assist Calls

b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

Fire Chief/Rick Schimkat provided update on the following:

- Equipment- We have been working on maintenance of vehicles. The Suburban has a buyer for \$1200 as soon as we can get title. Working on getting Jeep Ambulance sold to highest bidder, need title for the this vehicle as well. Ron Kutil is going to help though the bid process.
- Training - Held training on two (2) Saturday's.
- Meetings - Attended FADA and conference in Laughlin.
 - *Had Meeting with Care Flight. Tentative EVAC meeting on 2/21/2026 with Helicopter and establishing landing zone.
 - *Talked to First net regarding phone issues and hope to have some solutions within the next 5 months to work better. They are supposed to send a booster for vehicle.
- Projects in the works -
 - Desert Hills Fire-Spring scholarships for volunteer fire training.
 - Working on placement for the 2 tanks.
- Other – Trying to find solution to fix Black Tank Road.
 - Greg worked and made repairs on bathrooms
 - Heather/Chief found a source for much needed Life Pack-More information under Business item B.

The Fire Chief, Rick Schimkat's report was accepted by the Board.

c) **Correspondence.** – Bud Bernor has submitted an email resignation and will no longer be on the PLFD Board. Ron Kutil accepted Bud's resignation and also asked if anyone wanted to take Bud's place as Clerk of the Board, but no interest was expressed. We will now advertise in the community for a new board member. Karen will send out a email to the Homeowners and Ron will post a flyer at the bulletin boards.

FIREWISE UPDATE.

- Paul Snyder has been working on having another Prevention Assessment Meeting for the Grant. He has enough people signed up but it seems matt Rust will be leaving and we will be assigned a new person to assist us. Not sure if Arron Cassin will hold the meeting or a new person Jacob Richardson. More to come on the progress.

CALL TO THE PUBLIC – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- No public present

BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

a) **Discussion and possible action of goals for 2025 and the five (5) year plan provided by Rick Schimkat.**

Discussion was made that after attending the conference some more changes will need to be made to the plan

. Item tabled until then and no action taken.

a) Discussion and possible action for Board approval to purchase a Life Pack for Ambulance due to scheduled formal training in February.. Discussion was made that a better price has been obtained to purchase a unit for \$13,095.00 + tax.

A motion was made by Karen Gibas to approve purchase of Life Pack, Motion was 2nd by Chuck Osterman. All was in favor, purchased approved unanimously.

BOARD MEMBER COMMENTS

- None

ADJOURNMENT

A motion to adjourn was made by Chuck Osterman. Karen Gibas 2nd the motion. All in favor, motioned carried. The meeting adjourned at 6:545pm.

Minutes prepared by: Ron Kutil **Posted: 1/23/2026**

CLERK OF THE BOARD