

MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **January 21st, 2026 at 6:00 p.m.** The meeting was held at Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER

Ron Kutil/Chairman of the Board called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL OF BOARD MEMBERS

Ron Kutil/Chairman of the Board present, Board members Heather Berge, Karen Gibas and Chuck Osterman were present. Clerk of the Board, Bud Bernor was absent. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON JANUARY 17TH, 2026

APPROVAL OF MINUTES

From 12/17/2025 regular meeting. Karen Gibas motioned to approve the regular meeting minutes of 12/17/25. Chuck Osterman 2nd the motion. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of December 2025 P&L Detail Report, Budget vs. Actual Report, Treasurer's Report and PR Statement.** Chuck Osterman motioned to approve the financial reports for December 2025. Karen Gibas 2nd the motion. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

a) **Operational Report.** Fire Chief/Rick Schimkat reported one (1) Vehicle rollover on Hualapai Mt. Rd, one (1) disabled semi-Truck, a Rockslide and Three (3) public Assist Calls

b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

Fire Chief/Rick Schimkat provided update on the following:

- **Equipment-** We have been working on maintenance of vehicles. Working on obtaining titles for Suburban and old Jeep ambulance, then we will sell old Jeep ambulance to highest bidder. Ron Kutil will assist in bid process. We already have buyer for Suburban at \$1200.
- **Training -** Held training on two (2) Saturday's.
- **Meetings -** Attended Bullhead City Fire Chiefs meeting and AFCA conference in Laughlin.
Met with Care Flight, we have a tentative EVAC meeting on 2/21/2026 with Helicopter and establishing landing zone.
- **Talked to First Net** regarding poor mobile phone service, we hope to have solutions within the next 5 months. In addition, they are supposed to send a booster for vehicles.
- **Projects in the works -**
 - Desert Hills Fire-Spring scholarships for volunteer fire training.
 - Working on placement for two (2) tanks.
- **Other –**
 - We are requesting state surplus donations to fix Black Tank Road.
 - Greg LeFlamme completed plumbing repairs at station 62.
 - Heather Berge and Rick Schimkat/Fire Chief sourced an additional supplier for a Lifepac for EMS supplies.

The Fire Chief, Rick Schimkat's report was accepted by the Board.

PINE LAKE FIRE DISTRICT
www.pinelakefire.org

c) **Correspondence.** – Bud Bernor has submitted an email resignation and will no longer be on the PLFD Board. Ron Kutil accepted Bud’s resignation as Clerk of the Board, and no one volunteered to fill the position. We will now advertise in the community for a new board member. Karen will send out an email to the Homeowners and Ron will post a flyer at the bulletin boards.

FIREWISE UPDATE

- Paul Snyder is organizing another Prevention Assessment Meeting for the Grant. He has enough participants, but Matt Russ is leaving, and we will get a new assistant. It is possible Arron Cassin or Jacob Richardson will hold the meeting.

CALL TO THE PUBLIC – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- No public present

BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

a) **Discussion and possible action of goals for 2025 and the five (5) year plan provided by Rick Schimkat.**

Discussed and reviewed, board agreed that after attending the AFCA conference, more changes will need to be made to the plan. Issue tabled and no action taken.

b) **Discussion and possible action for Board approval to purchase a Life Pack for Ambulance due to scheduled formal training in February.** Discussed and reviewed. A unit can now be purchased at the improved price of \$13,095.00 plus tax. Karen Gibas motioned to approve purchase of Lifepac. Motion was 2nd by Chuck Osterman. All was in favor, purchased approved unanimously.

BOARD MEMBER COMMENTS

- None

ADJOURNMENT

Chuck Osterman put forward a motion to adjourn. Karen Gibas 2nd the motion. All in favor, motioned carried. The meeting adjourned at 6:545pm.

*Minutes prepared by: Ron Kutil **Posted: 1/23/2026.***

CLERK OF THE BOARD _____