

**PINE LAKE FIRE DISTRICT**  
**4564 HUALAPAI MTN. ROAD, KINGMAN, AZ 86401**  
**March 18, 2026 at 6:00 PM (Doors will open for the public at 5:50pm)**  
**NOTICE AND AGENDA OF A REGULAR MEETING OF THE**  
**PINE LAKE FIRE DISTRICT GOVERNING BOARD**

Pursuant to A.R.S. # 38-431.02 notice is hereby given to the members of the Pine Lake Fire District and to the general public that the Pine Lake Fire District Governing Board will hold a regular meeting open to the public at Fire Station #62 located south of the Hualapai Mountain Resort (6582 Flag Mine Road) on the road commonly known as Black Tank Road in Pine Lake (Kingman), Arizona for the purpose of conducting Pine Lake Fire District business. Members of the Pine Lake Governing Board may attend in person, by telephone or video conferencing. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. –38-431.03(A)(3) for legal advice with the district’s attorney on matters as set forth in the agenda item(s). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. In addition, pursuant to ARS 38-431.03 (A)(1) the board may go into executive session for personnel evaluations.

The AGENDA for the meeting is as follows:

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL OF BOARD MEMBERS**

**4. APPROVAL OF MINUTES**

- a) From 02/18/2026 regular meeting.

**5. PLFD FINANCIAL AND OPERATIONS REPORTS**

- a) Approval of the February 2026 P&L Detail Report, Budget vs. Actual Report, Reconciliation Report, P/R bank statement, National Bank of AZ credit card statement, and Mohave County’s Fund Balance and Warrant reports.
- b) Other updates regarding Financial Reporting.
  - Cooperative Agreement/AZ Dept. of Forestry & Fire - Invoiced Wildland Crews for four days lodging in February.
  - Sent management letter to CPA firm (Squire & Company) to authorize financial review of YE June 2025. (Note: CPA Financial Review cost was \$4000 in 2023, \$4200 in 2024 and now \$4450 for the 2025 review)
  - Financial Review and district compliance completed as of February 24, 2026 – finding materials to be in compliance.
  - CPA/J. Frank to present final financial review to all board members via a conference call.

**6. REPORTS AND CORRESPONDENCE**

- a) Operational Report from Fire Chief (District Calls).
- b) Fire Chief’s Report. *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief’s report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)*
  - Equipment
  - Training
  - Meetings Attended
  - Projects in the works
  - Other
- c) Correspondence.
  - Mohave County Parks Department requested completion of a Vendor Maintenance Request Form for Warrant Agreement with Hualapai Mountain Park. Forms were completed and returned to Mohave Co.
  - AZ requested completion of a Federal Surplus Property Program Eligibility Application in order to request surplus materials for the district. Forms were completed and returned to Surplus Property Management Office.
  - 2026 Fire District Levy Limit Worksheets, Levy Limit Values and Mohave County Assessor Notice of Value for 2026/2027 valuation received.

**7. FIREWISE UPDATE**

**8. CALL TO THE PUBLIC** – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law.*

**9. BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

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- a) Discussion and possible action of goals for 2026 and five (5) year plan provided by Rick Schimkat. Issue previously tabled.
- b) Discussion and possible action regarding new ADA statutory accessibility compliance for all web content for district's, compliance deadline is April 26, 2027.
- c) Discussion and possible action regarding the 2026 Mohave County Elections.
- d) Discussion and possible action of 2027 Budget (Must be completed by May 15<sup>th</sup>, then posted for 21 days, then final vote in June meeting).

**10. BOARD MEMBER COMMENTS**

**11. ADJOURNMENT**

Arrangements for obtaining documentation and background material for agenda items may be made by calling (928) 757-3570. The Pine Lake Fire District endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If you need reasonable accommodation, please call (928) 757-3570 to make a request as early as possible.

Prepared by: M. Mejia\_3/13/2026 Posted by: M. Mejia Date/Time: \_\_\_ Location: \_\_ Station 62 & 61 \_\_ Community Mailboxes \_\_ Website \_\_