

PINE LAKE FIRE DISTRICT

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MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **April 15 2026, at 6:00 p.m.** The meeting was held at Pine Lake Fire District's Station #62, located at 4564 S. Hualapai Mtn. Rd., Kingman, AZ 86401. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

CALL TO ORDER

- Ron Kutil/Chairman of the Board called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

- Pledge of Allegiance was recited.

ROLL CALL OF BOARD MEMBERS

All current members of the Board present: Ron Kutil/Chairman of the Board, Heather Berge, Karen Gibas and Chuck Osterman. Quorum present.

MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON APRIL 11, 2026

APPROVAL OF MINUTES

- **From 03/18/2026 regular meeting.** Karen Gibas motioned to approve the regular meeting minutes of 03/18/26. Chuck Osterman 2nd the motion. All in favor, motion carried.

PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of March 2026 P&L Detail Report, Budget vs. Actual Report, Reconciliation Report, PR bank statement, National Bank of AZ credit card statement, and Mohave County's Fund Balance and Warrant reports.** Chuck Osterman motioned to approve the financial reports for March 2026. Karen Gibas 2nd the motion. All in favor, motion carried.
- **Other updates regarding Financial Reporting.**
 - Sent reminder to Squire & Company to inquire about rising cost of annual financial reviews.

PLFD FIRE CHIEF'S REPORT

- a) **Operational Report.** Fire Chief/Rick Schimkat reported one (1) EMS, one (1) Fire, two (2) agency assist and four (4) citizen assist calls.
- b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

Fire Chief/Rick Schimkat provided update on the following:

- Equipment– Completed the new high visibility lettering/logos for three (3) vehicles, they will continue working on the balance of the vehicles in April.
- Training – Held firefighter training on two (2) Saturdays and two (2) Thursdays for new fire fighters. Rescheduled 4/18/2026 training to 4/16/2026.
- Meetings Attended – Attended one (1) Mohave County Fire Chiefs meeting and one (1) Wildlands meeting – both in Golden Valley.
- Projects in the works –
- The Water Tender rebuild is currently underway and is expected to be finished within two weeks.
- Other
 - None.

The Board approved Rick Schimkat's Fire Chief report.

c) **Correspondence.**

- None.

FIREWISE UPDATE

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- Paul Synder shared that Brian Finch from DFFM has revised the list of residents whose properties will be handled by the Wildland crews. This update follows the completion of Wildfire Threat Assessor Training, which took place in February. A new training session is set for May 2, 2026. On the same day, from 9:00 AM to 1:00 PM, Firewise will coordinate efforts with Mohave County Emergency Management and several other public safety agencies to host a Wildfire Community Preparedness Day event at Hualapai Mountain Park.
- Wildland crews returned this week and will continue work in our community.
- This week, a Wildland Chainsaw Operations class took place near Flag Mine Road.

CALL TO THE PUBLIC – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- None.

BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

- Discussion and possible action of goals for 2026 and the five (5) year plan provided by Rick Schimkat. Board requested the Chief to prepare a plan that concentrates on Capital Planning, looking at what needs to be done over the next five (5) years.** Issue tabled.
- Discussion and possible action regarding new ADA statutory accessibility compliance for all web content for district's, compliance deadline is April 26, 2027.** Discussion and review. Issue requires more research. Chuck Osterman motioned to allow Andrew Hall to make the corrections he and AudioEye discovered, while we look at other monitoring services. Karen Gibas 2nd the motion. All in favor, motion carried unanimously.
- Discussion and possible action regarding the 2026 Mohave County Elections.** Discussion and review. Ron Kutil is researching and will update board in next meeting. No Action required - Issue tabled.
- Discussion and possible action of 2027 Budget (Must be completed by May 15th, then posted for 21 days, then final vote in June meeting).** Discussion and review. Chief provided budget draft. Additional research needed. Issue tabled.
- Discussion and possible action to approve cost estimates for Water Tanker#625. Review to include initial board approval of \$20,383.10 (via board email dated 03.12.2026) and subsequent expenses with a current grand total of estimated \$26,809.52.** Discussion and review. Chuck Osterman motioned to approve the cost estimates for Water Tanker#625 not to exceed \$30,000. Heather Berge 2nd the motion. All in favor, motion carried unanimously.
- Discussion and possible action to create a separate Mohave County Treasurer account for Contingency Funds. This account supports maintenance and operations while earning interest.** Discussion and review. Karen Gibas motioned to create a 2nd Mohave County Treasurer account for our Contingency Funds. Heather Berge 2nd the motion. All in favor, motion carried unanimously.

BOARD MEMBER COMMENTS

- None.

ADJOURNMENT

Chuck Osterman put forward a motion to adjourn. Karen Gibas 2nd the motion. All in favor, motioned carried. Meeting adjourned at 7:51pm.

Minutes prepared by: Mona Mejia Posted: 04/17/2026.

CLERK OF THE BOARD _____