

# PINE LAKE FIRE DISTRICT

[www.pinelakefire.org](http://www.pinelakefire.org)

## MINUTES OF REGULAR MEETING OF THE PLFD GOVERNING BOARD

The Governing Board of the Pine Lake Fire District met in regular session on **May 20, 2026, at 6:00 p.m.** The meeting was held at **HUALAPAI MOUNTAIN EVENT CENTER LOCATED AT 4525 HUALAPAI MTN. RD., Kingman, AZ 86401.** The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A) (3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### CALL TO ORDER

- Ron Kutil/Chairman of the Board called the meeting to order at 6:00 p.m.

### PLEDGE OF ALLEGIANCE

- Pledge of Allegiance was recited.

### ROLL CALL OF BOARD MEMBERS

All current members of the Board present: Ron Kutil/Chairman of the Board, Heather Berge, Karen Gibas and Chuck Osterman. Quorum present. Fire Chief not present.

### **MINUTES, FINANCIAL REPORTS PROVIDED TO THE BOARD ON MAY 16, 2026**

### APPROVAL OF MINUTES

- **From 04/15/2026 regular meeting.** Karen Gibas motioned to approve the regular meeting minutes of 04/15/26. Chuck Osterman 2nd the motion. All in favor, motion carried.

### PLFD FINANCIAL AND OPERATIONS REPORTS

- **Approval of April 2026 P&L Detail Report, Budget vs. Actual Report, Reconciliation Report, PR bank statement, National Bank of AZ credit card statement, and Mohave County's Fund Balance and Warrant reports.** Karen Gibas motioned to approve the financial reports for April 2026. Heather Berge 2nd the motion. All in favor, motion carried.
- **Other updates regarding Financial Reporting.**
  - Reviewed dues increase structure from AZ Fire District Association. PLFD will send letter to association requesting rate decrease consideration.

### PLFD FIRE CHIEF'S REPORT

- a) **Operational Report.** On behalf of Fire Chief/Rick Schimkat, Mona Mejia reported one (1) EMS, two (2) agency assists and one (1) citizen assist call(s).
- b) **Fire Chief's Report.** *The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date (A.R.S. 38-431.02. k)*

### **Mona Mejia/Secretary provided update on behalf of Fire Chief/Rick Schimkat on the following:**

- Equipment– Completed the new high visibility lettering/logos on all PLFD vehicles.
- Training – Held five (5) firefighter training days.
- Meetings Attended – Attended one (1) Mohave County Emergency Management meeting to review Evacuation issues.
- Projects in the works – Continued maintenance on all PLFD vehicles.
- Other
  - Collaborated with Red Cross to install 57 smoke detectors in 12 structures.

The Board approved Rick Schimkat's Fire Chief report.

- c) **Correspondence.**
  - None.

### FIREWISE UPDATE

- Paul Synder shared that the May 2, 2026, Wildfire Threat Assessor training class was attended by about 16 people in community, and all have been signed up for mitigation on their properties. On the same day,

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Firewise and PLFD along with several other public safety agencies hosted a Wildfire Community Preparedness Day event at Hualapai Mountain Park. This event provided the opportunity to build networking.

- Firewise also attended a Wildfire Plan Review meeting with the County and several other agencies.

**CALL TO THE PUBLIC** – *Consideration and discussion of comments from the public. Comments are limited to five minutes per speaker, advanced permission not required. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on future agenda due to restrictions of the Open Meeting Law*

- None.

**BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present it to the Board Clerk prior to the start of the meeting.*

- a) **Discussion and possible action of goals for 2026 and the five (5) year plan provided by Rick Schimkat. Board requested the Chief to prepare a plan that concentrates on Capital Planning, looking at what needs to be done over the next five (5) years.** Issue tabled.
- b) **Discussion and possible action regarding the 2026 Mohave County Elections.** Discussion and review. Ron Kutil sent out required letter(s) to election board and provided documents for three board members to complete for election process. No Action required.
- c) **Discussion and possible action of 2027 Budget (Must be completed by May 15<sup>th</sup>, then posted for 21 days, then final vote in June meeting).** Discussion and review of budget draft. Chuck Osterman motioned to approve the budget draft for posting. Karen Gibas 2<sup>nd</sup> the motion. All in favor, motion carried.

## **BOARD MEMBER COMMENTS**

- None.

## **ADJOURNMENT**

Chuck Osterman put forward a motion to adjourn. Karen Gibas 2<sup>nd</sup> the motion. All in favor, motioned carried. Meeting adjourned at 6:59pm.

*Minutes prepared by: Mona Mejia Posted: 05/21/2026.*

**CLERK OF THE BOARD** \_\_\_\_\_